



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

December 15, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

General Updates

- Last week, long-time Planning Board member Chaz Doughty resigned from the Planning Board. Chaz has served on the Planning Board for many years but his involvement in Town goes far beyond that. He was a member of the Conservation Commission, Master Planning Committee, Master Plan Implementation Committee, and the Community Preservation Committee to name just a few. Chaz is the kind of person who is passionate about the Town he lives in and is always willing to step up and help. I am personally grateful to Chaz and know that I speak for the entire Town when I thank him for his service. We advertised the vacancy last week and will accept letters of interest for folks who want to fill the vacancy until December 30th at 4 PM. Learn more at tyngsboroughma.gov.
- A reminder to residents that it is time to register your dogs! Tyngsborough's bylaw requires that all dogs in Town be registered with the Town Clerk's Office. On top of this being a way for us to ensure that all dogs are up to date on their rabies, registering your dog also ensures that if your dog performs a great escape and finds itself in our custody we know who to contact to get it home. Registration can be done online at tyngsboroughma.gov or in person at the Town Clerk's Office. The deadline to register is March 1st and once you miss the deadline, a late fee is assessed.
- Our work to address the challenge facing us on the health insurance front began last week with an initial consult with a private health insurance consultant who is going to work with the Town and our employees to identify ways to minimize what we expect will be a very large increase in our rates for Fiscal Year 2027 and to see what options we have long-term to mitigate what is really becoming an unsustainable trend in health insurance broadly. I expect to have more on that in the next month or so but I wanted the Board to know this is on our radar and very much a priority for us.
- Speaking of budgets, department requests for Fiscal Year 2027 were due last week and we promptly began budget review meetings with department heads. We remain on track to present our first draft budget to the Select Board at its meeting on January 5th.
- Two weeks ago, Chief Woods, DPW Superintendent Zwicker, & I met with the District 4 Director for MassDOT as well as several of their engineers to talk about ways that we can improve traffic around the cannabis retailers on Middlesex Road. We have some options, including a unique opportunity to make broader safety improvements to the entire stretch of Middlesex Road between Locust and the Edge District. We're going to sit down with the cannabis companies in the next few weeks and I hope to have an update early in the new year.
- The Sustainability Committee has launched a three-part workshop series using a grant from the Massachusetts Cultural Council called "Roots of Resilience". This series will invite local residents and industry experts to explore practical steps we can take to strengthen the community's





TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

resilience together. The first installment will be Saturday, January 17th at 10:30 AM and is entitled “A Fireside Chat with Local Farmers”. The next two sessions are February 28 and March 21st both at 10:30 AM and all are at the Center for Active Living. You can learn more about this new series at tyngsboroughma.gov.

Staffing

- Last week, Director of People and Culture Brigette Bell tendered her resignation effective the end of the month. Brigette joined the Town in 2017 as our first HR Coordinator and spent the following seven years building an HR operation from the ground up. She has developed positive relationships with staff across Town government including the Tyngsborough Public Schools and leaves the office in a much better place than she found it. I am working with Brigette on a transition and expect to have an update on that at the Select Board’s next meeting. Please join me in thanking Brigette for hard work and wishing her the best in her next chapter.
- Today, Aleksander Rudewicz started in the Department of Public Works - Highway Division as our newest skilled laborer. Alek is a Tyngsborough resident and member of the New Hampshire Army National Guard where he has served as a heavy equipment operator so we’re excited to have him on the team and we’ll certainly keep him busy.
- Last week, Amanda Kinney joined our team as the new Administrative Assistant in the Health Department. Ms. Kinney comes to us from McLean Hospital where she served as the Executive Assistant to the Chief Medical Officer. Ms. Kinney was selected after two rounds of interviews and is also a Tyngsborough resident.

Reminders/Upcoming Events

- A reminder that Town Offices, the Center for Active Living, and the Tyngsborough Public Library will close at 2:00 PM on Christmas Eve, Wednesday, December 24, 2025.
- The Center for Active Living & the Department of Public Works will be closed on Friday, December 26, 2025.
- Town Offices will be open late on Monday, December 29 and Tuesday December 30 until 5:00 PM and will close at 5 PM on New Years Eve, Wednesday, December 31, 2025. No changes to the Center for Active Living Schedule.

Regards,

Colin F. Loiselle
Town Manager

Sean M. Walsh
Assistant Town Manager

