



**TOWN OF TYNGSBOROUGH
FIRE DEPARTMENT
FIRE, EMS, EOC BASELINE PROGRAMMING**

A. GENERAL INFORMATION

A1. Type of Entity: Combination Department

A2. County: Middlesex

A3. Date: November 4th, 2025, at 10:30 a.m.

A4. Program Attendees:

Name	Title
Colin Loiselle	Town Manager
Wes Russell	Tyngsborough FD – Fire Chief
Adele Coughlin	Select Board
Jake Zwicker	DPW Superintendent
Pat Sands	Fire Department
Heather Sue Murphy	Citizen Appt.
Ed McLean	Citizen Appt.
Katrina Pacheco	H2M – Project Lead and Architect
Dennis Ross	H2M – Technical Advisor
Michael Magazu	H2M – Project Designer
Miranda Luck-Travell	H2M – Staff Designer
Aubrey Dunn	H2M - Project Manager

A5. Number of Companies or Departments Involved:

One, Town of Tyngsborough Combination Fire Department

Mission Statement: The mission of the Tyngsborough Fire Department is to protect the lives, and preserve the property of the residents, visitors, students, and businesses in the community; and partner with other agencies and businesses contributing to the advancement of the quality of life in the Town of Tyngsborough.

This mission is accomplished through a number of programs including:

- **Emergency response to fires, accidents, and other emergencies.**

- **Emergency Medical Services.**
- **Investigation of the origin and cause of fire and explosions.**
- **Fire prevention preplanning, buildings plan reviews and inspections**
- **Public fire and life safety education.**

A6. Date of Meetings: None reoccurring at this time

Leadership Meeting:	Bi-Monthly, scheduled as needed
Special Training Meetings:	3-4 times per year

A7. Zoning:

Exempt: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Variance: None at this time

A8. Sustainable Design Options: Design shall comply with applicable Massachusetts energy codes, with a practical focus on reducing energy use and long term operating and maintenance costs. The building should be efficient and resilient over its life, balancing life cycle performance with systems that can be supported locally and economically. The intent is not to pursue a specific certification, but to implement sensible, durable strategies that minimize environmental impact and reduce energy consumption.

<input checked="" type="checkbox"/> MA Stretch Code	<input type="checkbox"/> LEED: None requested
<input type="checkbox"/> Net Zero	Certifiable Level: <input type="checkbox"/> Gold <input type="checkbox"/> Silver <input type="checkbox"/> Platinum

A9. Are you part of a Cooperative Purchasing Program: Yes No

If Yes, please indicate what Program: **TBD**

A10. Special Notes: The facility shall be planned to support fire service delivery for current and future community needs over the next 50 years. It should be resilient, durable, and capable of providing a service life of 50 years or more with minimal maintenance. The project must also be cost effective and considerate of its impact on the tax base, providing long-term value without unnecessary cost escalation.

B. RESPONDERS/STAFF

B1. Type of District/Department

(Check all that apply)

<input checked="" type="checkbox"/> Paid	<input checked="" type="checkbox"/> Volunteer	<input type="checkbox"/> On Call
<input type="checkbox"/> Shifts	<input type="checkbox"/> Shift Change List Shifts:	<input checked="" type="checkbox"/> Firefighter
<input checked="" type="checkbox"/> EMT	<input type="checkbox"/> Other:	

B2. Staffing:

Number of Staff Now: (5) during day & (5) at night	Number Staffed in Future: Same as current
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B3. Number of Members: **34 Total, all EMT**

Males: 32	Females: 2
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B4. Number of Calls per Year: **~2,000 Total**

Fire: <input checked="" type="checkbox"/>	Rescue: <input checked="" type="checkbox"/>	Transport: <input checked="" type="checkbox"/>	Medical: <input checked="" type="checkbox"/> 60%
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B5. Number of Civilian Staff:

- a. **Current: Administrative Assistant, Fire Chief and Assistant Fire Chief.**
- b. **Future: Fire Inspector**

B6. Other Information: **Future strategic staffing will be in another station.**

C. RESPONSE

C1. Types of Response

(Check all that apply)

<input checked="" type="checkbox"/> Fire	<input checked="" type="checkbox"/> EMS	<input type="checkbox"/> ALS	<input checked="" type="checkbox"/> BLS
<input checked="" type="checkbox"/> Transport	<input type="checkbox"/> Heavy	<input type="checkbox"/> Rescue	<input type="checkbox"/> HAZ MAT
<input checked="" type="checkbox"/> Water Rescue	<input checked="" type="checkbox"/> Ice Rescue	<input type="checkbox"/> Dive Team	<input type="checkbox"/> Other

D. ACTIVE TRAINING



D1. Tower, Stair Tower, and/or Mezzanine: Based on 1 stair tower and a 2-story building. This item is not a necessity.

Tower Size: 360* sq. ft. or as needed

Stair Tower Size: 240* sq. ft. or as needed

Training Requirements:

No existing training currently. Would like to consider all training options where feasible.

(Check all that apply)

<input checked="" type="checkbox"/> Rappelling	<input checked="" type="checkbox"/> Stairs	<input type="checkbox"/> Roof Access	<input type="checkbox"/> Roof Training
<input checked="" type="checkbox"/> Windows	<input type="checkbox"/> Hose	<input checked="" type="checkbox"/> Confined Space	<input checked="" type="checkbox"/> Denver Drill
<input checked="" type="checkbox"/> Bail Out	<input type="checkbox"/> Smoke	<input checked="" type="checkbox"/> Maze	<input checked="" type="checkbox"/> Manhole
<input type="checkbox"/> Room Layouts	<input type="checkbox"/> Blackout	<input type="checkbox"/> Mask Confidence	<input type="checkbox"/> Sprinkler Wet
<input type="checkbox"/> Sprinkler Dry	<input checked="" type="checkbox"/> Standpipe	<input type="checkbox"/> Other – Ship Fire	

D2. Training in Mezzanine: Yes No

D3. Training in Bays: Yes No

D4. Water/Fire Service Entrance: Yes No

D5. Active Training on the Site: Yes No

D6. Other Tower Uses: Drying Winch

D7. Training Uses:

(Check all that apply)

<input type="checkbox"/> Pads	<input checked="" type="checkbox"/> Apron	<input type="checkbox"/> Apparatus Certification
<input type="checkbox"/> Drafting	<input type="checkbox"/> Other	

E. FACILITY MISCELLANEOUS

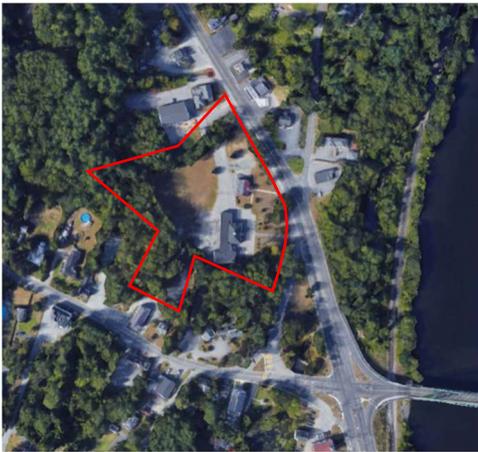
- E1. Will Facility be used as an Emergency Shelter: Yes No
- E2. Will Facility be used by the Community: Yes No
- E3. Describe Access Control: **Townwide system utilizes DSX system (key fobs).**
- E4. Describe Vendor's Access/Drop off: **Vestibule access needed**
- E5. Do you require access to SCBA: Yes No; **Enter through bay doors**
- E6. Will other Fire Companies Utilize Bays and certain building areas: Yes No
- E7. Other Activities/Issues: **Mutual Aid**

F. SITE

F1. Site Information:

Owner Status:	Owned
Owner Entity:	Town of Tyngsborough
Size:	4 acres
Shape:	Irregular
Corner Lot:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Tax Map and Number:	20 30A 0
Geotechnical Report Status:	Pending
Survey Status:	Partially complete
Soil Types:	To be determined
Slope:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Location: Slopes down toward the West
List existing Structures:	Library to remain (historic), School to be demolished
Vegetation:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Flood Plain/Wetlands:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rocks:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Historic:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Excluding Library)
Describe Ingress/Egress:	Currently only on Middlesex Rd. Would like to return from Kendall Rd. Will need to deal with 10'-12' elevation change.
Traffic Control:	<input checked="" type="checkbox"/> Currently exists; Opticon <input checked="" type="checkbox"/> Needs to be created

	Agency Involved: MassDOT
Type of Road Facility is on:	<input checked="" type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Local
Describe View Lines:	Good visibility from both directions on Middlesex



Proposed Site: 252 Middlesex Rd, Tyngsborough, MA 01879.

F2. Outdoor Recreational Needs

(Check all that apply)

<input checked="" type="checkbox"/> Security Fencing; Privacy Screen	<input checked="" type="checkbox"/> Patio	<input checked="" type="checkbox"/> Patio Table/Chairs
<input checked="" type="checkbox"/> Grill; Adjacent to kitchen	<input checked="" type="checkbox"/> Bike Rack	<input type="checkbox"/> Satellite Dish
<input type="checkbox"/> Fuel Tank(s)	Quantity:	<input type="checkbox"/> Security Fence for Tank
<input checked="" type="checkbox"/> Dumpster(s)	Quantity:	<input checked="" type="checkbox"/> Security Fence for Dumpster

F3. Parking Space Needs: Overflow parking available nearby

Total Responder Parking Spaces: 16-20	Total Staff Parking Spaces: 0
Total On-Call Parking Spaces: 0	Total Public Parking Spaces: 0
Do you require a Helipad: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	EV Chargers: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No; But provide conduit for future

F4. Utilities at Site:

<input checked="" type="checkbox"/> Water	Water Size: TBD Location: TBD
<input checked="" type="checkbox"/> Sanitary Sewer	Type: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Septic Size: TBD
<input checked="" type="checkbox"/> Storm	Storm Type: Public Location: TBD
<input checked="" type="checkbox"/> Electrical	Electrical Type: TBD Location: TBD
<input checked="" type="checkbox"/> Phone	Phone Provider: TPX
<input checked="" type="checkbox"/> Cable	Cable Provider: Comcast
<input type="checkbox"/> Natural Gas	Natural Gas Provider: Will not be available on the site

G. APPARATUS BAYS

G1. Number of Vehicles: Now: 10 Future:

Name	Type	Size	To be Housed in New Station
Ambulance 1	Ambulance	22'x8'x10'	Yes
Ambulance 2	Ambulance	22'x8'x10'	Yes
	Engine/Pumper	32'x8'x10'	Yes
Ladder 1	Ladder	38'x8'x12'	Yes
	Tank Truck	34'x8'x10'	Yes
	Air Trailer	20'x8'x8'	Yes
	Boat/Trailer	26'x8'x10'	Yes - Outbuilding
	Brush Truck	24'x8'x8'	Yes - Outbuilding
	Service Truck	20'x7'x7'	Yes - Outbuilding
Chief's	SUV	18'x7'x7'	Yes - Outbuilding

G2. Total number of Bays Required:

(Check all that apply)

<input checked="" type="checkbox"/> Drive-through	Number of Drive-through Bays: 4	
<input checked="" type="checkbox"/> Double Deep	Number of Double Deep: 4	
<input type="checkbox"/> Single Deep	Number of Single Deep: N/A	
<input type="checkbox"/> Maintenance Bay	<input type="checkbox"/> Flex Bay	<input type="checkbox"/> Wash Bay

Future Expansion of Bays: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No; If site orientation allows
Number of Front-Line Response: 4

G3. Apparatus Bay Doors:

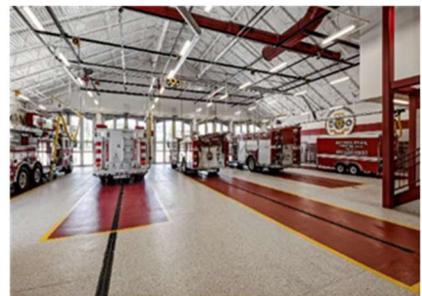
<input checked="" type="checkbox"/> Front	<input type="checkbox"/> Overhead <input checked="" type="checkbox"/> four-fold	Quantity: 4	Width: 14'	Height: 14'
<input checked="" type="checkbox"/> Rear	<input checked="" type="checkbox"/> Overhead <input type="checkbox"/> four-fold	Quantity: 4	Width: 14'	Height: 14'

G4. Other Item Requirements

(Check all that apply)

<input type="checkbox"/> Foam and Type:	<input checked="" type="checkbox"/> Trench Drains
<input type="checkbox"/> Catch Basins	<input checked="" type="checkbox"/> Fume Exhaust; Source capture
<input checked="" type="checkbox"/> Oil/Water Separator, # of Gallons: 1,000	<input checked="" type="checkbox"/> Hose Reel(s)
<input checked="" type="checkbox"/> Truck Fills	<input type="checkbox"/> Wall Hydrant
<input checked="" type="checkbox"/> Outdoor Hydrant	<input checked="" type="checkbox"/> Overhead Fans
<input checked="" type="checkbox"/> Electrical Drops, # of Vehicles: all positions	<input checked="" type="checkbox"/> Air Drops, # of Vehicles: all positions
<input type="checkbox"/> Brakes, # of Vehicles:	<input checked="" type="checkbox"/> Compressed Air for Tools
<input checked="" type="checkbox"/> Sink(s)	<input type="checkbox"/> Ice Machine
<input type="checkbox"/> Fire Poles	<input type="checkbox"/> Power Washer
Flooring Type: <input checked="" type="checkbox"/> Epoxy <input type="checkbox"/> Sealer <input type="checkbox"/> Polished	
Other Equipment: N/A	

G5. Comments/Miscellaneous: In floor radiant heat for the bays



G6. Mezzanine: Yes No

Size: **TBD**

Describe Use of Mezzanine: **Storage and training where feasible**

G7. OUTBUILDING

Size: **TBD**

Describe Use: **Storage for additional vehicles and space for public restrooms with exterior access**

H. FIREMATIC SUPPORT

H.1 MECHANIC WORK ROOM AND TOOL STORAGE

Location: **Adjacent to Apparatus Bay**

Size: **150 sq. ft.**

Security: Yes No

Describe type of service to be performed: **General maintenance**



(Check all that apply)

<input checked="" type="checkbox"/> Electrical Outlets	<input checked="" type="checkbox"/> Tool Chest	<input type="checkbox"/> Rolling Cart
<input checked="" type="checkbox"/> Utility/Mop Sink	<input checked="" type="checkbox"/> Compressed Air	<input checked="" type="checkbox"/> Countertop-Work space
<input type="checkbox"/> Wall/Base Cabinet(s)	<input type="checkbox"/> Spare Equipment	

Adjacencies/Comments: **N/A**

H.2 STORAGE ROOM:

Location: **Adjacent to Apparatus Bay**

Size: **120 sq. ft.**

Security: Yes No

Describe items to be Stored: **Fire Equipment**

(Check all that apply)

<input type="checkbox"/> Electrical Outlets	<input checked="" type="checkbox"/> Ventilation	<input type="checkbox"/> Mop/Broom Holder
<input type="checkbox"/> Sink	<input checked="" type="checkbox"/> Shelving Unit(s)	<input type="checkbox"/> File Cabinets
<input type="checkbox"/> Wall/Base Cabinet(s)	<input type="checkbox"/> Spare Equipment	<input type="checkbox"/> Chair/Table Rack(s)

Adjacencies/Comments for Storage Room: **N/A**

H.3 FIREMATIC DECON

Location: **Adjacent to Apparatus Bay**

Decon/Laundry Size: **440 sq. ft.**

Security: Yes No

Requires Exterior Door: Yes No



DECON

<input type="checkbox"/> Boot Wash	<input checked="" type="checkbox"/> Sink	<input checked="" type="checkbox"/> Drench/Eye Wash; Located in bays, cartridge
<input checked="" type="checkbox"/> Floor Drain	<input type="checkbox"/> Hose Bib	<input type="checkbox"/> Holding Tank
<input checked="" type="checkbox"/> NFPA 1581 Direct Access to Hot Zone Transition Area Requirement		

Adjacencies/Comments: **N/A**

LAUNDRY

<input checked="" type="checkbox"/> Hand Sink	<input checked="" type="checkbox"/> Floor Drain	<input type="checkbox"/> Folding Table/Counter
<input type="checkbox"/> Commercial Washer	<input type="checkbox"/> Commercial Dryer	
<input checked="" type="checkbox"/> Gear Extractor (2) needed	<input checked="" type="checkbox"/> Gear Dryer (1) existing, (2) needed	<input checked="" type="checkbox"/> Concrete Pad to Secure Extractor
<input checked="" type="checkbox"/> NFPA 1581 Direct Access to Hot Zone Transition Area Requirement		

Adjacencies/Comments: **N/A**

DECON SHOWERS AND CHANGING AREA:

Size: **150 sq. ft. each**

Type: Male Female Unisex **(2)**

<input checked="" type="checkbox"/> Sink	<input checked="" type="checkbox"/> Floor Drain	<input checked="" type="checkbox"/> Shower(s)
<input type="checkbox"/> Toilet(s)	<input type="checkbox"/> Urinal(s)	<input type="checkbox"/> Lockers
<input checked="" type="checkbox"/> Benches		

Adjacencies/Comments: **Personal lockers located in corridor. High Privacy enclosed stalls with changing area (bench) outside of shower.**

H.4 EMS STORAGE

Location: **Adjacent to Apparatus Bay**

Size: **80 sq. ft.**

Security: Yes No

Describe items to be Stored: **Bandages, towels, etc. Controlled substances will not be stored.**

(Check all that apply)

<input checked="" type="checkbox"/> Electrical Outlets	<input checked="" type="checkbox"/> Ventilation	<input type="checkbox"/> Floor Drain
<input type="checkbox"/> Stainless Steel scullery Sink	<input checked="" type="checkbox"/> Shelving Unit(s)	<input type="checkbox"/> File Cabinet(s)
<input checked="" type="checkbox"/> Wall Cabinet(s)	<input type="checkbox"/> Base Cabinet(s)	<input type="checkbox"/> Solid Surface Counter
<input type="checkbox"/> Lockable Glass Front Cabinet(s)	<input type="checkbox"/> Ice Machine	

Adjacencies/Comments: **N/A**

H.5 AIR ROOM (SCBA)/OXYGEN

Location: **Adjacent to Apparatus Bay**

Size: **180 sq. ft.**

Security: Yes No

Will this room require Public Access: Yes No

Will this room require Vendor Access: Yes No



<input checked="" type="checkbox"/> Sink; For cleaning face masks, face shield hooks	<input checked="" type="checkbox"/> Floor Drain	<input type="checkbox"/> Counter Space
<input checked="" type="checkbox"/> Cascade System	<input type="checkbox"/> Chemical, Biological, Radiological & Nuclear (CBRN) <input type="checkbox"/> External Feed Line	<input type="checkbox"/> Air compressor <input type="checkbox"/> Sound Batts
<input type="checkbox"/> Air Remote Fill Station	<input type="checkbox"/> Air Bottles Quantity: Size:	<input checked="" type="checkbox"/> Oxygen Storage System Quantity of Cylinders: TBD
<input checked="" type="checkbox"/> New Compressor	<input type="checkbox"/> Use Existing Compressor	<input type="checkbox"/> Compressor requires A/C & Exhaust
<input checked="" type="checkbox"/> SCBA Storage	<input type="checkbox"/> SCBA Racks Type:	<input checked="" type="checkbox"/> Cleaning Station for SCBA; Face masks

Air Room (SCBA)/Oxygen Adjacencies/Comments: **N/A**

H.6 TURNOUT GEAR ROOM

Location: **Adjacent to Apparatus Bay**

Size: **500 sq. ft.**

Amount of Gear Sets: **(2) per locker**

Security: Yes No

(Check all that apply)



<input checked="" type="checkbox"/> Floor Drain	<input checked="" type="checkbox"/> Outlets
Ventilation:	<input checked="" type="checkbox"/> Overhead Fans <input checked="" type="checkbox"/> A/C <input type="checkbox"/> Constant Exhaust <input checked="" type="checkbox"/> HEPA Filter
Lockers:	Type: <input checked="" type="checkbox"/> Gear Grid; Jumbo <input type="checkbox"/> Other Quantity: 40 <input type="checkbox"/> Plan for Future Growth N/A Quantity for Future Growth: N/A
Racks:	<input checked="" type="checkbox"/> Rolling Racks <input checked="" type="checkbox"/> Wall Mount Racks Rack Size: As needed Rack Quantity: As needed
Benches:	<input checked="" type="checkbox"/> Floor Mounted Bench <input type="checkbox"/> Portable Bench Quantity of Benches: As needed

Adjacencies/Comments: **Shelving and outlets for radios. 4 shift system.**

H.7 HOSE STORAGE ROOM

Location: **Adjacent to Apparatus Bay, potentially off of tower**

Size: **80 sq. ft.**

Security: Yes No

(Check all that apply)

<input type="checkbox"/> Ventilation	<input checked="" type="checkbox"/> Floor Drain	<input type="checkbox"/> Winch Required
Hose Type and Size:	<input checked="" type="checkbox"/> Racks Quantity: TBD	Hose Drying: <input type="checkbox"/> Tower <input type="checkbox"/> Other:

Adjacencies/Comments: **Open to bays, may be an alcove**

H.8 FAMILY RELATIONS & FIRST AID

Location: **Adjacent to Public Lobby**

Size: **150 Sq. ft.**

Describe Use: **Triage and safe drop-off**

Security: Yes No

(Check all that apply)

<input type="checkbox"/> Exam table	<input checked="" type="checkbox"/> Counter	<input checked="" type="checkbox"/> Sink
<input checked="" type="checkbox"/> Supplies Cabinet(s)	<input checked="" type="checkbox"/> Seating for Visitor(s) (3-4)	

Adjacencies/Comments: **N/A**

H.9 REST ROOM FOR APPARATUS BAY

Location: **Adjacent to Apparatus Bay**

Size: **72 sq. ft.**

Quantity of Rest Rooms: **(1)**

Type: Male Female Unisex

Security: Yes No

(Check all that apply)

Plumbing:	<input checked="" type="checkbox"/> Toilet <input checked="" type="checkbox"/> Sink <input type="checkbox"/> Urinal <input type="checkbox"/> Shower <input checked="" type="checkbox"/> Floor Drain <input checked="" type="checkbox"/> Hose Bib
Finishes:	<input checked="" type="checkbox"/> Solid Surfaces <input type="checkbox"/> Tile <input type="checkbox"/> Stainless Steel Fixtures

	<input checked="" type="checkbox"/> Exhaust Fan <input checked="" type="checkbox"/> Auto Flush Fixtures <input type="checkbox"/> HDPE Toilet Partition
Floor Finish	<input type="checkbox"/> Epoxy Floor <input checked="" type="checkbox"/> Tile
Wall Finish	<input checked="" type="checkbox"/> Epoxy painted CMU <input type="checkbox"/> Tile

Adjacencies/Comments: *N/A*

H.10 TRANSITION AREA

Location: **Connecting the hot zone (firematic areas)
 to the cold zone (clean admin areas)**

Size: **140 sq. ft.**

Security: Yes No



Plumbing:	<input checked="" type="checkbox"/> Sink <input type="checkbox"/> Shower <input checked="" type="checkbox"/> Floor Drain
Equipment:	<input checked="" type="checkbox"/> Boot Wash <input checked="" type="checkbox"/> Hooks <input checked="" type="checkbox"/> Bench(es) <input type="checkbox"/> Lockers <input type="checkbox"/> Clothes Hooks <input checked="" type="checkbox"/> Hand Sanitizer <input checked="" type="checkbox"/> Walk-off Mats <input type="checkbox"/> Washer/Dryer <input checked="" type="checkbox"/> Air Pressure Differential
Electrical:	<input type="checkbox"/> UV Lights <input checked="" type="checkbox"/> Exhaust Fan
Door Hardware	<input checked="" type="checkbox"/> Closer <input type="checkbox"/> Panic Hardware <input checked="" type="checkbox"/> Weatherstripping <input checked="" type="checkbox"/> Threshold <input checked="" type="checkbox"/> Vision Lite <input checked="" type="checkbox"/> Open Alarm <input checked="" type="checkbox"/> Door Position Sensor
Floor Finish	<input type="checkbox"/> Tile Flooring <input type="checkbox"/> High End Vinyl Flooring <input type="checkbox"/> Polished Concrete <input checked="" type="checkbox"/> Epoxy Floor
Wall Finish	<input checked="" type="checkbox"/> Epoxy painted CMU <input type="checkbox"/> Tile

Adjacencies/Comments: *N/A*

I. FIREFIGHTERS/EMT'S



I.1 DAY ROOM

Location: **Within the same space as the Kitchen/Dining area as an open space concept.**

Size: **300 sq. ft.**

Describe Use: **Social space for eating and entertainment**

Number of Seating: **(8) recliners**

Security: Yes No

(Check all that apply)

Seating Type:	<input checked="" type="checkbox"/> Recliners (8) <input type="checkbox"/> Couches <input type="checkbox"/> Side Chair(s)
Furnishings:	<input checked="" type="checkbox"/> End Table(s) <input checked="" type="checkbox"/> Entertainment Cabinet <input checked="" type="checkbox"/> Built-Ins <input checked="" type="checkbox"/> Book case <input type="checkbox"/> Display Case(s) <input checked="" type="checkbox"/> Computer Workstation (See Item K.8)
Equipment:	<input checked="" type="checkbox"/> TV(s) Large <input checked="" type="checkbox"/> Wall Mount TV <input type="checkbox"/> Projector
Electrical/Plumbing:	<input checked="" type="checkbox"/> Water Line <input checked="" type="checkbox"/> Dimmer Lighting <input checked="" type="checkbox"/> Overhead Lighting

Adjacencies/Comments: **With workstation I.2 and Kitchen I.3**

I.2 WORKSTATION

Location: **Within the dayroom**

Size: **80 sq. ft.**

Number of occupants: **(2)**

Function: **Ambulance/training report space**

(Check all that apply)



Furnishings:	<input type="checkbox"/> Desk <input checked="" type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input type="checkbox"/> Table/2 Chairs <input type="checkbox"/> Credenza <input type="checkbox"/> File Cabinet <input type="checkbox"/> Bookcase(s) <input checked="" type="checkbox"/> Printer
Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting

Adjacencies/Comments: **With Dayroom I.1 and Kitchen I.3**

I.3 KITCHEN

Location: **Within the dayroom greater open area**

Size: **250 sq. ft.**

Requires Exterior Door for Patio Access/Food

Deliveries: Yes No

(Check all that apply)



<input checked="" type="checkbox"/> Commercial Kitchen	<input type="checkbox"/> Residential Kitchen
<input checked="" type="checkbox"/> Combine with Dining	<input checked="" type="checkbox"/> Combine with Day Room

Adjacencies/Comments: **N/A**

I.4 KITCHEN EQUIPMENT

(Check all that apply)

Stove:	<input type="checkbox"/> Gas/Propane <input checked="" type="checkbox"/> Electric <input type="checkbox"/> Griddle <input type="checkbox"/> Ansul Hood Number of Burners: (6)
Oven:	<input type="checkbox"/> Gas/Propane <input checked="" type="checkbox"/> Electric
Refrigerator:	<input checked="" type="checkbox"/> Double Door <input type="checkbox"/> Single Door <input type="checkbox"/> Ice Maker <input type="checkbox"/> Requires to be Locked/Secured
Freezer:	<input type="checkbox"/> Upright Double Door <input checked="" type="checkbox"/> Upright Single Door <input type="checkbox"/> Chest <input type="checkbox"/> Requires to be Locked/Secured
Stainless Steel Sink	<input checked="" type="checkbox"/> Deep Basin <input checked="" type="checkbox"/> Sprayer <input checked="" type="checkbox"/> Side Board/Drainer Number of Basins: As needed, 3 sinks for commercial
Dishwasher:	<input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential
Microwave:	<input checked="" type="checkbox"/> Under Counter Mount <input type="checkbox"/> Countertop
Miscellaneous:	<input checked="" type="checkbox"/> Ice Machine <input checked="" type="checkbox"/> Coffee/Esspresso Machine <input type="checkbox"/> Fryer <input checked="" type="checkbox"/> Direct Plumb/Water Line <input checked="" type="checkbox"/> Floor Drain

Adjacencies/Comments: **N/A**

I.5 KITCHEN CASEWORK/BUILT-INS AND FINISHES/MATERIALS

Casework/Built-Ins:	<input checked="" type="checkbox"/> Wall Cabinets <input checked="" type="checkbox"/> Base Cabinets <input checked="" type="checkbox"/> Prep Island
Finishes/Materials Ceiling/Walls:	<input type="checkbox"/> Solid Surface Countertops <input checked="" type="checkbox"/> Quartz Countertops <input checked="" type="checkbox"/> Stainless Steel Fixtures <input checked="" type="checkbox"/> Tile Flooring <input type="checkbox"/> High End Vinyl Flooring <input type="checkbox"/> Polished Concrete Flooring <input type="checkbox"/> Solid Surface Walls <input checked="" type="checkbox"/> Tile Walls Backsplash

Adjacencies/Comments: **N/A**

I.6 KITCHEN PANTRY/FOOD STORAGE

Location: **Adjacent to the kitchen**

Size: **80 sq. ft.**

Will this be part of the Kitchen: Yes No

Will this be a separate room: Yes No

Does each shift require their own Pantry: Yes No

Will Pantry/Storage Unit need to be locked: Yes No

Type of Storage:	<input type="checkbox"/> Wall/Base Cabinet(s) <input checked="" type="checkbox"/> Built-In Cabinet(s) <input type="checkbox"/> Stainless Steel Shelving
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Adjacencies/Comments: **Four shifts, cabinets for each shift (2 FT, 3 PT shift)**

I.7 DINING AREA

Location: **Within the dayroom greater open area**

Size: **200 sq. ft.**

Number of Seating: **(10) Some of the seating may be at an eat-in counter.**

Will Dining Area be combined with Kitchen: Yes No

Will Dining Area be combined with Day Room: Yes No

Furnishings:	<input type="checkbox"/> Round/Oval Table <input checked="" type="checkbox"/> Square/Rectangle Table
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	<input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> TV/Mount (I Am Responding)
Flooring:	<input type="checkbox"/> Tile Floor <input checked="" type="checkbox"/> Vinyl Floor <input type="checkbox"/> Polished Concrete

Adjacencies/Comments: **Should be accessible to the outdoor patio with a sliding glass door.**

I.8 EXERCISE ROOM

Location: **Cold (Admin) side**

Size: **500 sq. ft.**

Security: Yes No

Will the room be shared with other departments:

Yes No

Require a private exterior entrance: Yes No

High ceilings to accommodate equipment: Yes No



Equipment:	<input checked="" type="checkbox"/> Cardio <input checked="" type="checkbox"/> Weights <input checked="" type="checkbox"/> Machines <input checked="" type="checkbox"/> Universal <input checked="" type="checkbox"/> New Equipment <input checked="" type="checkbox"/> Existing Equipment
Furnishings:	<input checked="" type="checkbox"/> Recycled Rubber Floor <input checked="" type="checkbox"/> Handrails <input checked="" type="checkbox"/> Blocking in Walls <input checked="" type="checkbox"/> Mirrors <input checked="" type="checkbox"/> High TV Mount <input checked="" type="checkbox"/> Sound System <input checked="" type="checkbox"/> Outlets

Adjacencies/Comments: **Window to interior corridor, may be in door.**

J. BUNKING

J.1 BUNK ROOMS

Location: **Cold (Admin) side, near dayroom**

Size: **(7) 120 sq. ft. standard single bunks, (1) 160 sq. ft. for shift commander with workstation**

Meet NFPA 15801.3-3.1 "Sleeping Areas" Requirements: Yes No

Security: Yes No

(Check all that apply)

Type:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Unisex <input checked="" type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Quad <input type="checkbox"/> Gang
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Furnishings:	<input checked="" type="checkbox"/> Twin Size Bed <input type="checkbox"/> Bunk Bed <input type="checkbox"/> Murphy Bed <input checked="" type="checkbox"/> Desk; for shift commander only <input checked="" type="checkbox"/> Wardrobe: in corridor <input checked="" type="checkbox"/> Nightstand <input type="checkbox"/> Table/Chairs <input checked="" type="checkbox"/> Room darkening Shade
Electrical:	<input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Dimmer(s) <input checked="" type="checkbox"/> Ceiling Fan

Adjacencies/Comments: **N/A**

J.2 PERSONAL LOCKERS

Location: **In bunk corridor**

Number of Lockers: **(40 max.)**

Benches: Yes No

Locker Type: **Built-in Wooden, lockable**

Locker Size: **TBD**

Adjacencies/Comments: **Near bunks**



J.3 BATH/SHOWERS

Location: **Adjacent to Bunk Rooms & personal lockers**

Size: **120 sq. ft. ea. Approximate. (1) to be ADA Accessible**

Quantity: **(3)**

Type: Male Female Unisex

Require a Washer/Dryer area: Yes No; **Located in Laundry Room**

(Check all that apply)

Fixtures:	<input checked="" type="checkbox"/> Toilet <input type="checkbox"/> Urinal <input checked="" type="checkbox"/> Sink(s) <input checked="" type="checkbox"/> Shower(s) <input type="checkbox"/> Storage
Furnishings:	<input type="checkbox"/> Hand Dryer <input type="checkbox"/> Automatic Flush <input type="checkbox"/> Automatic Faucets <input checked="" type="checkbox"/> Exhaust Fan <input checked="" type="checkbox"/> Solid Surfaces <input checked="" type="checkbox"/> Shelf for Toiletries

Adjacencies/Comments: **N/A**

J.4 QUARTERMASTER SUPPLY STORAGE

Location: **Cold (Admin) side**

Size: **100 sq. ft**

Will this storage room require ventilation: Yes No

Security: Yes No

(Check all that apply)

Furnishings/Equipment:	<input type="checkbox"/> Wall Cabinet(s) <input type="checkbox"/> Base Cabinet(s) <input type="checkbox"/> Counter <input checked="" type="checkbox"/> Stainless Steel Shelving <input type="checkbox"/> Washer/Dryer <input checked="" type="checkbox"/> Folding Table
Plumbing/Electrical:	<input type="checkbox"/> Utility Sink <input type="checkbox"/> Floor Drain <input type="checkbox"/> Dryer Vent <input type="checkbox"/> Outlets

Adjacencies/Comments: **N/A**

J.5 HOUSEKEEPING & LAUNDRY

Location: **Admin side, cold zone, located near bunks, bathrooms and showers**

Size: **120 sq. ft**

Will this storage room require ventilation: Yes No

Security: Yes No

(Check all that apply)

Furnishings/Equipment:	<input type="checkbox"/> Wall Cabinet(s) <input type="checkbox"/> Base Cabinet(s) <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Stainless Steel Shelving <input type="checkbox"/> Folding Table <input checked="" type="checkbox"/> Residential Washer <input checked="" type="checkbox"/> Residential Dryer
Plumbing/Electrical:	<input checked="" type="checkbox"/> Utility Sink <input checked="" type="checkbox"/> Floor Drain <input checked="" type="checkbox"/> Dryer Vent <input checked="" type="checkbox"/> Outlets

Housekeeping Storage Adjacencies/Comments: **N/A**

K. ADMINISTRATION

K.1 EOC/TRAINING ROOM

Location: **Cold (Admin) side, located off the public lobby**

Size: **1,400 sq. ft.**

Number of seating: **(40)**



Security: Yes No

Will this room require a room divider: Yes No, % of division: **50**

Will this room be used for State Programs: Yes No; **Approximately (24) people**

Will this room be used for County Programs: Yes No

Will this room be used for Primary EOC: Yes No

Will this room be shared with Police: Yes No

Frequency use of Training Room: Daily Weekly Monthly

(Check all that apply)

Technical Needs:	<input checked="" type="checkbox"/> TV <input checked="" type="checkbox"/> Tech for Common Operating Picture (COP) <input checked="" type="checkbox"/> Smart Board <input checked="" type="checkbox"/> Projector & Screen <input type="checkbox"/> Outlets/Cable in Conference Table <input checked="" type="checkbox"/> Additional Conduit for future <input checked="" type="checkbox"/> Raised Floor System <input checked="" type="checkbox"/> Power Data in Floor
Furnishings:	<input checked="" type="checkbox"/> Training Tables <input checked="" type="checkbox"/> Podium; Moveable <input type="checkbox"/> Oval Conference Table <input type="checkbox"/> Rectangle Conference Table <input checked="" type="checkbox"/> Chair Rail
Casework/Built-Ins:	<input checked="" type="checkbox"/> Wall Cabinet <input checked="" type="checkbox"/> Base Cabinet <input checked="" type="checkbox"/> Countertop <input type="checkbox"/> Bookshelves <input checked="" type="checkbox"/> Wainscot
Training Layout:	<input type="checkbox"/> Classroom <input type="checkbox"/> U-Shape <input checked="" type="checkbox"/> EOC Layout; Flat Layout, flexible
Coffee Bar:	<input checked="" type="checkbox"/> Water Line <input checked="" type="checkbox"/> Mini Refrigerator <input checked="" type="checkbox"/> Sink
Lighting/Sound:	<input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Dimmers <input type="checkbox"/> Several Layers <input type="checkbox"/> Outlets/Cable in Conference Table <input checked="" type="checkbox"/> Sound Control
Flooring	<input type="checkbox"/> LVT <input type="checkbox"/> VT <input type="checkbox"/> Polish Concrete <input type="checkbox"/> Bamboo <input type="checkbox"/> Carpet Tile <input checked="" type="checkbox"/> Carpet Tile; with raised floor system

Adjacencies/Comments: **Full EOC Program TBD, no tiered floor. Not accessed by public through secure FF areas.**

K.2 EOC/TRAINING ROOM STORAGE

Location: **Off of training room/EOC K.1**

Size: **200 sq. ft.**

Will this storage room require ventilation: Yes No

Security: Yes No

(Check all that apply)

Usage of Room:	<input checked="" type="checkbox"/> Store Tables/Chairs <input checked="" type="checkbox"/> Table/Chair Racks <input checked="" type="checkbox"/> Training Equipment <input type="checkbox"/> Other:
Requirements:	<input checked="" type="checkbox"/> Double Doors <input type="checkbox"/> Wall/Base Cabinets <input checked="" type="checkbox"/> Shelving <input type="checkbox"/> Outlets <input checked="" type="checkbox"/> Chair Rail
Flooring:	<input type="checkbox"/> LVT <input type="checkbox"/> VT <input type="checkbox"/> Polish Concrete <input type="checkbox"/> Bamboo <input checked="" type="checkbox"/> Carpet Tile

Storage Adjacencies/Comments: **Direct to training room**

K.3 COMMUNICATIONS/RADIO ROOM

Location: **Cold (Admin) side, located adjacent to the EOC/Training Room with views of the apron**

Size: **225 sq. ft.**

Number of seating: **(2) Workstations**

Describe Use: **Secondary PSAP, Radio rack, Workstations**



Security: Yes No

(Check all that apply)

Technical Needs:	<input checked="" type="checkbox"/> TV monitors <input checked="" type="checkbox"/> Phone & Data <input checked="" type="checkbox"/> Outlets
Furnishings:	<input checked="" type="checkbox"/> Workstation (2) <input checked="" type="checkbox"/> Wall Map <input checked="" type="checkbox"/> White/Bulletin Board
Casework/Built-Ins:	<input type="checkbox"/> Wall Cabinet <input type="checkbox"/> Base Cabinet <input checked="" type="checkbox"/> Countertop/Console

	<input type="checkbox"/> Bookshelves <input type="checkbox"/> Wainscot <input checked="" type="checkbox"/> File Cabinets
Lighting/Sound:	<input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Dimmers <input type="checkbox"/> Several Layers <input checked="" type="checkbox"/> Speaker System <input checked="" type="checkbox"/> Sound Control
Flooring	<input checked="" type="checkbox"/> LVT <input type="checkbox"/> VCT <input type="checkbox"/> Polish Concrete <input type="checkbox"/> Bamboo <input type="checkbox"/> Carpet Tile <input type="checkbox"/> Carpet Tile

Adjacencies/Comments: **No physical access to bays, only direct line of sight to apron**

K.4 CONFERENCE ROOM

Location: **Cold (Admin) side**

Size: **250 sq. ft.**

Number of seating: **(8)**

Security: Yes No

(Check all that apply)



Furnishings:	<input type="checkbox"/> Oval Conference Table <input checked="" type="checkbox"/> Rectangle Conference Table <input type="checkbox"/> Podium <input checked="" type="checkbox"/> Chair Rail <input type="checkbox"/> Bookcase(s)
Flooring:	<input checked="" type="checkbox"/> Carpet <input type="checkbox"/> Linoleum
Technical Needs:	<input checked="" type="checkbox"/> AV <input type="checkbox"/> Smart TV <input checked="" type="checkbox"/> TV Mount <input type="checkbox"/> Computer Monitors <input checked="" type="checkbox"/> Smart/White Board <input type="checkbox"/> Screen/Ceiling Hung Projector <input checked="" type="checkbox"/> Cable for Media <input checked="" type="checkbox"/> Outlets/Cable in Conference Table
Lighting/Sound:	<input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Dimmers <input type="checkbox"/> Switching Options <input checked="" type="checkbox"/> Sound Control

Adjacencies/Comments: **Direct access to Fire Chief Office and adjacent to Assistant Fire Chief Office**

K.5 OFFICE #1: ADMINISTRATIVE ASSISTANT/RECEPTIONIST

Location: **Cold (Admin) side**

Size: **120 sq. ft.**

Number of occupants: **(1)**

Security: Yes No

(Check all that apply)

Furnishings:	<input type="checkbox"/> Desk <input checked="" type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input type="checkbox"/> Table/2 Chairs <input type="checkbox"/> Credenza <input checked="" type="checkbox"/> File storage cabinet <input type="checkbox"/> Bookcase(s) <input type="checkbox"/> Bulletin Board
Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting

Office #1 Adjacencies/Comments: **Within the admin office suite, adjacent to public lobby and Chief's office and near the conference room.**

K.6 ADMINISTRATION FILES STORAGE ROOM

Location: **Cold (Admin) side within the admin office suite, adjacent to office #1 (Item K.5)**

Size: **100 sq. ft.**

Will items require Fire Rating: Yes No, for how many hours: **N/A**

Will this room require Sprinklers: Yes No, Type: Dry Wet

Will this room require Ventilation: Yes No

Security: Yes No

(Check all that apply)

Furnishings/Casework:	<input type="checkbox"/> Desk <input type="checkbox"/> Workstation <input type="checkbox"/> Counter Workspace <input type="checkbox"/> Wall Cabinet <input type="checkbox"/> Base Cabinet
File Storage:	<input type="checkbox"/> Credenza(s) <input checked="" type="checkbox"/> Vertical File Cabinet(s) <input checked="" type="checkbox"/> Shelving <input type="checkbox"/> Lateral File for Large Format Documents

Adjacencies/Comments: **N/A**

K.7 OFFICE #2: FIRE CHIEF

Location: **Cold (Admin) side within the admin office suite, adjacent to the administrative admin/receptionist, with direct access to the conference room.**

Size: **220 sq. ft.**

Number of occupants: **(1)**

Security: Yes No

(Check all that apply)

Furnishings:	<input checked="" type="checkbox"/> Desk <input type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input checked="" type="checkbox"/> Table/2 Chairs <input checked="" type="checkbox"/> Credenza <input type="checkbox"/> File Cabinet <input checked="" type="checkbox"/> Bookcase(s) <input type="checkbox"/> Bulletin Board <input checked="" type="checkbox"/> TV monitor
Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting

Office #2 Adjacencies/Comments: **N/A**

K.8 OFFICE #3: ASSISTANT FIRE CHIEF

Location: **Cold (Admin) side**

Size: **196 sq. ft.**

Number of occupants: **(1)**

Security: Yes No

(Check all that apply)

Furnishings:	<input checked="" type="checkbox"/> Desk <input type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input checked="" type="checkbox"/> Table/2 Chairs <input checked="" type="checkbox"/> Credenza <input type="checkbox"/> File Cabinet <input checked="" type="checkbox"/> Bookcase(s) <input type="checkbox"/> Bulletin Board <input checked="" type="checkbox"/> TV monitor
Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting

Office #3 Adjacencies/Comments: **Within the admin office suite, adjacent to the Fire Chief admin/receptionist, near the conference room.**

K.9 OFFICE #4: FIRE PREVENTION/EMS/TRAINING SHARED OFFICE

Location: **Cold (Admin) side within the admin office suite**

Size: **240 sq. ft.**

Number of occupants: **(3)**

Security: Yes No

(Check all that apply)

Furnishings:	<input type="checkbox"/> Desk(s) <input checked="" type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input type="checkbox"/> Table/2 Chairs <input type="checkbox"/> Credenza <input checked="" type="checkbox"/> File Storage <input checked="" type="checkbox"/> Bookcase(s) <input type="checkbox"/> Bulletin Board
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Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting
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Office #4 Adjacencies/Comments: **Counter w/filing cabinets**

K.10 OFFICE #5: MISC.

Location: **Cold (Admin) side within the admin office suite**

Size: **100 sq. ft.**

Number of occupants: **(1)**

Security: Yes No

(Check all that apply)

Furnishings:	<input checked="" type="checkbox"/> Desk <input type="checkbox"/> Workstation <input type="checkbox"/> Side Table <input type="checkbox"/> Table/2 Chairs <input type="checkbox"/> Credenza <input checked="" type="checkbox"/> File Storage <input type="checkbox"/> Bookcase(s) <input type="checkbox"/> Bulletin Board
Electrical:	<input checked="" type="checkbox"/> 4-Plex outlets <input checked="" type="checkbox"/> Overhead Lighting <input checked="" type="checkbox"/> Task Lighting

Office #5 Adjacencies/Comments: **N/A**

K.11 COPIER AND OFFICE SUPPLIES AREA

Location: **Cold (Admin) side**

Size: **60 sq. ft.**

(Check all that apply)

Space Use:	<input checked="" type="checkbox"/> Copier/Printer <input type="checkbox"/> Fax Machine <input checked="" type="checkbox"/> Office Supplies <input type="checkbox"/> Other:
Casework/Built-Ins:	<input checked="" type="checkbox"/> Mail Slots <input checked="" type="checkbox"/> Wall Cabinets <input checked="" type="checkbox"/> Base Cabinets <input checked="" type="checkbox"/> Counter Workspace <input type="checkbox"/> Credenza <input checked="" type="checkbox"/> File Cabinets <input checked="" type="checkbox"/> 4-Plex outlets

Adjacencies/Comments: **Within the admin office suite, open area**

K.12 IT SERVER ROOM AND STORAGE

Location: **Cold (Admin) side**

Size: **120 sq. ft.**

Security: Yes No

(Check all that apply)

Furnishing/Equipment:	<input type="checkbox"/> Workstation <input checked="" type="checkbox"/> 4-Racks <input checked="" type="checkbox"/> Cable Trays <input checked="" type="checkbox"/> Access Control <input type="checkbox"/> 911 Console <input checked="" type="checkbox"/> Phone Backboard <input checked="" type="checkbox"/> Camera System <input checked="" type="checkbox"/> Security System
Ventilation/Sprinkler:	<input checked="" type="checkbox"/> Constant HVAC with High Temp Alarm <input checked="" type="checkbox"/> Halon Fire Protection System <input type="checkbox"/> UPS <input checked="" type="checkbox"/> Additional Conduit for Future Use

Adjacencies/Comments: **Within the admin office suite**

K.13 ADMIN REST ROOM

Location: **Cold (Admin) side**

Size: **72 sq. ft.**

Quantity of Rest Rooms: **(1)**

Type: Male Female Unisex

Security: Yes No

(Check all that apply)

Plumbing:	<input checked="" type="checkbox"/> Toilet <input checked="" type="checkbox"/> Sink <input type="checkbox"/> Urinal <input type="checkbox"/> Floor Drain
Finishes:	<input type="checkbox"/> Solid Surfaces <input checked="" type="checkbox"/> Tile <input type="checkbox"/> Stainless Steel Fixtures <input checked="" type="checkbox"/> Exhaust Fan <input checked="" type="checkbox"/> Auto Flush Fixtures <input type="checkbox"/> HDPE Toilet Partition

Adjacencies/Comments: **Within the admin office suite**

L. PUBLIC SPACES

L.1 ENTRY VESTIBULE

Location: **Front Entrance**

Size: **60 sq. ft.**

Will area be used for Public Drop Off: Yes No, Describe Items: **Misc. Packages**

L.2 PUBLIC LOBBY

Location: **Front Entrance**

Size: **150 sq. ft.**

Security: Yes No

(Check all that apply)

Use of Space:	<input type="checkbox"/> Public Reception Area <input checked="" type="checkbox"/> Elevator <input checked="" type="checkbox"/> Stairs <input checked="" type="checkbox"/> Display Area for Trophies, Plaques, Memorial, etc. <input checked="" type="checkbox"/> Seating for 3-4 <input checked="" type="checkbox"/> Emergency phone <input checked="" type="checkbox"/> Smart Monitor
Casework/Built-Ins:	<input type="checkbox"/> Trophy Case <input checked="" type="checkbox"/> Display Shelves <input type="checkbox"/> Spot Lighting for Displays

Will this area be used to display Antique Apparatus: Yes No

Will double doors be required for Apparatus display: Yes No

Adjacencies/Comments: **N/A**

L.3 PUBLIC REST ROOMS

Location: **Off of public lobby**

Size: **400 sq. ft. each**

Quantity of Rest Rooms: **(Single User Rooms)**

Type: Male Female Unisex

(Check all that apply)

Plumbing:	<input checked="" type="checkbox"/> Toilet <input checked="" type="checkbox"/> Sink <input type="checkbox"/> Urinal <input type="checkbox"/> Floor Drain
Finishes:	<input type="checkbox"/> Solid Surfaces <input checked="" type="checkbox"/> Tile <input type="checkbox"/> Stainless Steel Fixtures <input checked="" type="checkbox"/> Exhaust Fan <input checked="" type="checkbox"/> Auto Flush Fixtures <input type="checkbox"/> HDPE Toilet Partition

Adjacencies/Comments: **N/A**

M. MISCELLANEOUS

M.1 CUSTODIAL CLOSET(S)

Location: **Per floor if two story**

Size: **20 sq. ft. each**

Will this closet require ventilation: Yes No

Security: Yes No

(Check all that apply)

Furnishings/Equipment:	<input type="checkbox"/> Shelving <input checked="" type="checkbox"/> Gear Grid Mop/Broom Holder
Plumbing/Electrical:	<input checked="" type="checkbox"/> Utility Sink <input checked="" type="checkbox"/> Floor/Mop Sink <input checked="" type="checkbox"/> Floor Drain <input type="checkbox"/> Outlets

Custodial Closet Adjacencies/Comments: **N/A**

M.2 MECHANICAL/ELECTRICAL/PLUMBING ROOM

Location: **Cold (Admin) side, Central if possible**

Size: **650 sq. ft.**

Will this room require ventilation: Yes No

Does this room serve entire facility: Yes No

Security: Yes No

(Check all that apply)

Equipment:	<input type="checkbox"/> Boiler <input checked="" type="checkbox"/> Wall Hung Boiler; In-floor radiant <input checked="" type="checkbox"/> Water Heater <input type="checkbox"/> Wall Hung Water Heater <input checked="" type="checkbox"/> Transfer Switch <input checked="" type="checkbox"/> Main Disconnect <input checked="" type="checkbox"/> Electrical Panel <input checked="" type="checkbox"/> Floor Drain
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Mechanical Room Adjacencies/Comments: **MEP Systems TBD**

M.3 ELEVATOR AND MACHINE ROOM

Location: **Public Lobby**

Size: **Machine Room: 8'x10' and Elevator Shaft: 10'x10' (if 2-story facility)**

Public Access: Yes No

Security: Yes No

Elevator and Machine Room Adjacencies/Comments: **Could look into machine-room-less model**

M.4 MISCELLANEOUS ISSUES/COMMENTS: N/A