



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

November 3, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

General Updates

- Today we announced our modified schedule ahead of the holiday season. Residents are advised that Town Offices, including the Center for Active Living and the Tyngsborough Public Library will close at 4 PM on the day before Thanksgiving - Wednesday, November 26, 2025. Additionally, all Town Offices including the Center for Active Living and Tyngsborough Public Library will close at 2 PM on Christmas Eve, Wednesday December 24, 2025. There will be no changes to the schedule for New Year's Eve but I expect there may be limited staffing with people using their own time off so residents should plan accordingly.
- The new digital calendar for events at the Center for Active Living is now live at tyngsboroughma.gov. As with the Town's other calendars, residents can sign up for alerts anytime an event is added or modified. You can also visit the Town's website and calendar and select only the Center for Active Living calendar to see events specific to the Center.
- A reminder that the deadline to submit Senior Tax Work-Off Program applications is Thursday, November 6, 2025, by 4:00 PM. Applications are available at the Center for Active Living, the Tyngsborough Public Library, and the Assessors Office at Town Hall.

Grants

- Late last month we were notified that the Town of Tyngsborough was awarded two separate earmarks in the state's FY26 budget. The governor has held other earmarks up to date so there is no saying for sure if these will be released but we're working through the process in the hopes that they will be. The earmarks are:
 - \$75,000 toward our efforts to construct a new DPW building;
 - \$25,000 to fund the seasonal marine patrol on Lake Mascuppic that we started a few years ago with the generous donation of a patrol boat by the Lake Association.

Project Updates

- A quick update on the 93 Kendall Road MassWorks Project. Last week, Verizon began the final work involved in relocating the old utility poles. We spent most of the summer coordinating the removal and replacement of wires from National Grid, Comcast, and the Town's fiber-vendor. Verizon owns the poles and as such moves their wires last. Once





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moved, they'll work to remove the old poles. This work is what is holding up the final pavement of the sidewalks on Kendall Road. Since Verizon's work is expected to last six weeks, we expect that the final paving of the sidewalk will take place in the Spring. As a reminder, this project was funded by a \$2M MassWorks Grant and private funding from the developer.

Staffing

- I am happy to share that at the recommendation of Chief Woods and following two rounds of interviews that included members of the Tyngsborough Police Department and my office, I have appointed Nicholas Thomann to the position of Patrol Officer for the Town of Tyngsborough. This appointment is contingent upon him passing a background, medical, and psychological examination as is standard. Officer Thomann comes to us from the University of Massachusetts Amherst Police Department where he has served as a patrol officer for six years. Prior to that, he was a patrol officer for the Town of Pelham, Massachusetts for two years. Officer Thomann has a host of certifications and trainings including being a certified chemical munitions instructor, sexual assault investigator, and a Citizens Police Academy Instructor. He is also a member of their Emergency Services Unit which handles high risk emergencies on campus. Since Officer Thomann is already a certified police officer, he will not need to go to the academy and I expect he will be on patrol as early as mid-December which will alleviate our current staffing challenges while two other officers complete the academy.
- Last week we said goodbye to our Health Department Administrative Assistant Angela Lemire who took a different role with the Town of Groton. Angela has been a tremendous member of our Health Department staff since June of 2022. She has mastered our trash contract, managed the department's budget, scheduled inspections, managed license renewals, and on more than one occasion helped our residents navigate difficult living situations. Angela is going to be missed and we wish her well in Groton.
- On that note, we have two full-time vacancies we're looking to fill. One is the Administrative Assistant for the Health Department and the other is a Skilled Laborer within the DPW Highway Division. Information about both jobs is available at www.tyngsboroughma.gov under Employment Opportunities.

Reminders/Upcoming Events

- Bingo is back at the Center for Active Living on November 5, 2025. Doors open at 5:30 PM and the game starts promptly at 6:30 PM. We've been getting a great turnout at these events so don't miss it. I also want to give a big shout out to the Council on Aging Board and especially Joanne Kalabokis for coordinating these events and doing so completely as volunteers.





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- On November 12, 2025, the Council on Aging will host a “Coping with Dementia” program at the Center for Active Living starting at 6:30 PM. The event is designed to help residents living with Dementia and their caregivers. There will be a question and answer session so come prepared with any question you might have.
- A reminder that Town Hall and the Tyngsborough Public Library will open late on November 19, 2025 to accommodate our annual all-staff training. Town Hall will open at 11 AM and the Tyngsborough Public Library will open at 11:30 AM. There is no schedule change for the Center for Active Living.
- The Tyngsborough Public Library is planning an Oral History Day on Saturday, February 21, 2026 from 10 AM to 1 PM at the Library to collect oral histories related to the Winslow School. They’ll be releasing more details in the coming months but save the date. This Oral History of Winslow School project was funded by the Community Preservation Committee and approved by Town Meeting last fall.

Assistant Town Manager’s Report

- With the expiration of existing contracts for plumbing and electrical services, the Town is actively seeking qualified bidders for both general plumbing services and general electrical services in separate bids. Both Invitations for Bids would service 15 Town-owned buildings. including school buildings on both an emergency and as-needed basis. Bid documents are available on our website tyngsboroughma.gov/bids.aspx and are due by mail or in-person to Town Hall at 2:30 PM on Wednesday, November 19, 2025.

Regards,

Colin F. Loiselle
Town Manager

Sean M. Walsh
Assistant Town Manager

