



# TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

September 8, 2025

## Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

### General Updates

- As this Board is aware, last week the Tyngsborough Police Department in conjunction with more than a dozen other law enforcement agencies from across the Commonwealth handled a missing person search in Town off of Wilson Way. I wanted to take a minute to share our appreciation to the Tyngsborough Police Department personnel under the leadership of Chief Woods as well as the countless other officers from agencies as far as away as Natick who responded to help. Thanks to resources from the Massachusetts State Police, Massachusetts Environmental Police, NEMLEC, Middlesex County Sheriff's Office, and K9 officers from across the region, the search included drones, foot patrols, aerial searches, ATVs, bicycle patrols, K9s, and dive teams. The Tyngsborough Fire Department and the Massachusetts Division of Fire Services also staged at the scene to provide support & additional resources. Assistant Town Manager Walsh & I visited the command center and are incredibly appreciative of the work of everyone involved. I am happy to share that while the bulk of the search was called off early that evening, we were able to locate the missing individual the following morning. He was found safe. As a reminder, this was a search for a missing person -- not a search for someone who posed a danger to the community and at no time was there any danger to the community.
- I want to give a big shout out to our Recreation Director Alison Page, the Tyngsborough Recreation Committee, and the dozens of volunteers who made the 2025 Party by the Bridge a tremendous success. I spent the day at the gate welcoming guests with Ms. Coughlin and the spirits were high, the food was good, and the weather was perfect. I continue to be amazed at the work that goes into planning this huge event and the positive impact that it has on our community.
- September is the American Library Association's Library Card Sign-Up Month! You can celebrate here with the Tyngsborough Public Library by visiting them in person or by visiting [tynglib.org/card](https://tynglib.org/card) to get yours today! With a library card, you can do much more than just check out books, you can borrow museum passes, musical instruments, and tools! You can also attend engaging programming like book clubs, lectures, and arts & crafts. Whether you're a student, job seeker, entrepreneur, or lifelong learner -- a Library card is a smart way to stay connected with your community!





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## Staffing

- The Town of Chelmsford is currently seeking to hire a full-time animal control officer. As you might know, the Town of Tyngsborough has benefited from an intermunicipal agreement for four years now that sees Tyngsborough pay for half of the ACO salary while Chelmsford pays for the remainder as well as equipment, training, and benefits. The current ACO has accepted the position in Carlisle and so Chelmsford is currently seeking to fill that gap. Officer Cianci is still serving in the role while the search for his replacement is ongoing.
- Last week we made a conditional offer to a new full-time dispatcher. The individual would come to us from a different 911 call center with years of dispatch experience in settings as large as Lowell and in smaller communities. With my approval, we transitioned a part-time communication specialist position into a full-time one to reduce the yearly overtime expenses that we've been seeing. In analyzing prior trends, planned FMLA and departures early next year, and the available budget, we believe the cost increase will be offset by savings in overtime, thus making this budget neutral. With only 7 full time communication specialists, any absences require we fill a shift with overtime which as this Board knows begins to add up quickly. I appreciate the Chief's creativity on this and will keep the board apprised if and when the candidate accepts the offer.

## Projects

- The demo of 180 Lakeview Ave is slightly behind schedule due to delays getting National Grid to cap the gas line. I don't expect that this will cause significant delays but we are probably two or three weeks behind at this time. I will provide an update once National Grid has cleared us to cap the gas line.
- I'm excited to share that we're working with the Middlesex 3 Coalition to plan a "What's Happening in Tyngsborough" meeting for November or December of this year. For those who aren't familiar, the Middlesex 3 Coalition is an economic development group that focuses on advancing economic development along the Route 3 corridor. The event will be hosted at the 440 Plaza by Sam Park and feature a presentation by his company on the updates to that plaza. We'll also invite the developers at 93 Kendall Road and will have a broad conversation about things that are going well here in Tyngsborough and our surrounding communities. Once we finalize a date, I'll be sure to let the Board know.

## Procurement

- Last week we rejected the bids on the 2025 Roads Phase II project which came in higher than budgeted. Our Engineering Division has spent the last week reworking the bid and modifying the scope and we anticipate releasing a revised IFB this week so that an award can be made before the season ends.

## Reminders/Upcoming Events





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- The Fall Health and Safety Fair will take place on Saturday, September 27th from 11 AM to 2 PM at the Tyngsborough Elementary School. Hope to see you all there.
- The Annual Friends of the Tyngsborough Public Library Book Sale will take place on October 4, 2025 from 8:30 AM to 2:30 PM here in the Community Room. You can donate books to the book sale at the Library through October 2nd.
- The Tyngsborough Public Library is planning an Oral History Day on Saturday, February 21, 2026 from 10 AM to 1 PM at the Library to collect oral histories related to the Winslow School. They'll be releasing more details in the coming months but save the date. This Oral History of Winslow School project was funded by the Community Preservation Committee and approved by Town Meeting last fall.

### **Assistant Town Manager's Report**

- The Opioid Task Force is hosting the Tyngsborough Light the Night Recovery & Remembrance Vigil on Wednesday September 17th at 6:00 PM at Old Town Hall. The event will honor those we have lost in the battle with substance abuse, support those in recovery, and connect folks with others on the path to healing. The event is open to all, will feature music, guest speakers, and much more.

Regards,

Colin F. Loiselle  
Town Manager

Sean M. Walsh  
Assistant Town Manager

