



# TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

July 7, 2025

## Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

### General Updates

- I am very happy to share that the first edition of “The Bridge” is now out! The Bridge is a new monthly community newsletter that the Tyngsborough Public Library is putting together. They were hearing loud and clear that the closure of Neighbor to Neighbor was having a big impact on the community and they stepped right up to fill the gap. The Bridge is currently a digital publication with hard copies available in the Library. The goal is to eventually replicate the Neighbor to Neighbor model where the monthly newsletter is mailed out but we’re getting started in this format right now. You can find the latest edition online by visiting [www.tynglib.org](http://www.tynglib.org) which is also where you can subscribe. You can also obtain the hard copy in the Library at 25 Bryant Lane.
- As we dive deeper into summer just a reminder that the Town Beach on Lake Mascuppic is open for business. The beach is open to Tyngsborough residents only and residents must first obtain a beach pass. Passes are available either in the Town Manager’s Office or the Recreation Department. Limit one beach pass per household. They do not expire and residents will be charged a replacement fee for new passes. I’d like to remind folks that they should clean up after themselves when using the beach, that alcohol is strictly prohibited, and that children must be accompanied by an adult at all times. Finally, there is no beach parking along the residential streets surrounding the beach and certainly no trailer parking.
- As of July 1, we’ve formally transitioned the management of public cemeteries in Tyngsborough to the Department of Public Works. This was the last piece of the DPW Act to be formally implemented. We’re incredibly grateful to former Cemetery Commissioner Doug Latulippe who continued to manage internments and coordinate maintenance over the last year. Doug spent the last year transitioning as much of his knowledge as he could to our DPW and we are grateful for his support. As a part of this transition, we’ve published new information about buying graves and coordinating internments. That information is available at [tyngsboroughma.gov](http://tyngsboroughma.gov) and last week we sent letters to area funeral homes sharing the same update. I’m excited that we’ve moved the sale of graves to our online platform which will expedite the process, create better record keeping, and give residents the ability to pay online. Thank you to DPW Superintendent Jake Zwicker and Town Clerk Jessica Brunelle for their work making this happen.
- I am happy to share that Greater Lowell Technical High School was awarded a \$700,000 grant from the Executive Office of Labor and Workforce Development through the Career Technical Initiative Grant. These funds will allow them to provide training and placement services to 86 unemployed or underemployed individuals in our community with a focus on





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electrical, welding, plumbing, carpentry, auto tech, and culinary trades. To achieve this, they'll work with partner companies like our very own New England Transit Sales and A. Fagundes Plumbing and Heating.

- We are currently enrolling participants in our second annual Civic Leadership Academy. Applications went live on June 23rd and are due by July 31st. This year's program will run from August 13, 2025 through October 15, 2025. You can learn more and apply at [tyngsboroughma.gov](https://tyngsboroughma.gov).
- Last week, the House and the Senate approved a budget in conference committee for Fiscal Year 2026. We are still waiting on action by the Governor which might include line-item vetos that could change things but as of now, the Conference Committee version of the Fy26 budget sees Tyngsborough's net state aid increasing by 211,021 as a result of a decrease in overall assessments. The Conference Committee included a reduction in state aid of \$7,723 but that was offset by a reduction in assessments of \$218,744.

## Staffing

- I am happy to welcome Gregory Jaynes to the Department of Public Works as our new Skilled Laborer/Mechanic. Mr. Jaynes comes to us from the Massachusetts Water Resource Authority (MWRA) where he has served as a Laborer and Valve Technician since 2016. Prior to that he worked as a laborer, mechanic, and heavy equipment operator for various construction companies going back to 2002. He comes highly recommended from his supervisors and will make a great addition to our Highway Division. Mr. Jaynes will fill the vacancy created by the promotion of Ray Reekie to the role of Foreman this Spring.
- We are currently looking to hire a part-time cemetery coordinator to coordinate internments at Town-owned cemeteries. This is a per-diem, part-time position for up to 20 hours weekly. More information is available at [tyngsboroughma.gov](https://tyngsboroughma.gov).

## Projects

- S&R Construction which was awarded a contract for abatement and demo of 180 Lakeview Ave has been on site and has already begun the abatement work. We're working closely with them to ensure as much parking as possible remains available for the Softball Field and when it comes time to take the building down, we'll coordinate so that there are minimal if any impact on the Softball Field.
- I met with School Facilities staff, DPW Staff, and the contractor who installed the irrigation project at Bicentennial Field two weeks ago to conduct training on the new system. I am very happy to report that the system is fully operational and all of the key staff who will operate the system received training and were very pleased with the results. For those who aren't familiar, this project saw the installation of a new pump station inside Bridge Meadow Brook which allows us to use naturally occurring brook water to water Bicentennial Field thus reducing our reliance on municipal water.
- The MassWorks project on Kendall Road is moving ahead but is slightly delayed due to delays getting the telephone poles relocated by the utility company. To date, Commerce Drive has been constructed, access to the DPW is now primarily through Commerce Drive as is access to the Park & Ride. Additionally, the developer has begun construction on the





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warehouse project that will serve as the anchor of the site. In the coming weeks, once the utility poles are relocated, the sidewalks will be installed. As a reminder, the work that folks are seeing is funded by a \$2M MassWorks grant and as a result unlocked a large parcel behind the park & ride that will house two large warehouses.

### Procurement

- We're currently seeking sealed bids for the 2025 Roads Improvement Project Phase I. The work under this contract is preservation work on Bryant Lane, Norris Road, Coburn Road, Parham Road, Old Tyng Road, Westford Road, and Swan Road. Bids have been available since July 2nd and are due by July 16th at 10 AM.

### Reminders/Upcoming Events

- There are far too many events happening at the Tyngsborough Public Library for me to list every one, but instead I'll just remind folks that you can visit [www.tynglib.org/event-calendar](http://www.tynglib.org/event-calendar) to learn about all of the different events happening this summer.
- The Recreation Committee's Summer Concert Series continues at Ironwood Park this month with Rock City Band on July 10th, The FunRazrs on August 7th, and Ben Durand on September 11th. Summer concerts take place under the Pavilion at Ironwood Park and start at 6:30 PM. Bring your own snacks and non-alcoholic beverages and a comfy chair and enjoy great music.
- The Annual Party by the Bridge hosted by the Recreation Committee will take place on Saturday, August 23, 2025 in the Town Center. The program will begin at 11 AM and will end with fireworks at dark over the river. As always, we are looking for volunteers. If you're able to help, visit [www.tyngsboroughma.gov](http://www.tyngsboroughma.gov) for more information or contact the Recreation Department at 978-649-2300 x150.

### **Assistant Town Manager's Report**

- Starting this Wednesday July 7, we will be seeking sealed bids in coordination with the NorthEast Public Health Alliance to provide Food Inspection coverage in Tyngsborough, Tewksbury, Chelmsford, and possibly Billerica. Since February, the Town has been utilizing MoJin Solutions to handle this work. Tyngsborough is the fiscal lead for NEPHA, who recently hired a staff member to help with this work. Bids are due Wednesday July 23rd and we expect to have a contract in place for August 1.

Regards,

Colin F. Loiselle  
Town Manager

Sean M. Walsh  
Assistant Town Manager

