



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

May 12, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

General Updates

- Let me start by thanking everyone who participated in our 217th Annual Town Meeting last week. 105 voters at Town Meeting considered 19 warrant articles -- all of which passed. Highlights include the passage of a \$52.2M operating budget supporting general government, education, public works, and public safety. Town Meeting also approved a borrowing of \$300,000 to complete a schematic design of a new fire station, more than \$300k in capital purchases, an increase in the exemption available to seniors, veterans, surviving spouses, and the blind as well as accepted Phalanx and Riverbend as public ways. Big thanks to Tyngsborough Media, the Tyngsborough Public Schools Facilities Staff, the Town Clerk's Office, Jackie in our office and of course the voters who came out.
- Included in your packet tonight with correspondence is the Town's Annual Report to the Department of Energy Resources (DOER) for the Green Communities Program. The Green Communities Program is a grant program through the state that allows us to get matching state funds for energy efficiency projects in Tyngsborough. We've used this grant for HVAC improvements, lighting upgrades, and much more. This year, the grant funded recommissioning of HVAC systems at the Elementary School which will help ensure systems are operating correctly and efficiently. This year's program is funded entirely through the grant with no local portion.

Staffing Updates:

- I am very excited to announce that I have appointed Sean Walsh as the Town's next Assistant Town Manager. Mr. Walsh will replace Katharine Foster who left us in February for the Finance Director job in Dracut. Mr. Walsh comes to us from the Alcoholic Beverages Control Commission (ABCC) where he serves as the Licensing Supervisor overseeing the agency's licensing operation and six full-time licensing staff. He's held that role since 2020 and prior to that was a licensing assistant for two years. He has an MBA from the University of Massachusetts Amherst and a Bachelor's Degree in Economics, Law, and Public Policy from Suffolk University. He also currently serves as a member of the Planning Board in his hometown. Sean's background and experience cover a range of areas that I have identified as helpful to compliment my skillset and will be a tremendous asset to the Town. He was chosen after two rounds of interviews. We received 30 applications for the position and offered initial interviews to 5 candidates.





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We narrowed it down to 2 finalists both with similar backgrounds and experiences and Sean was the best fit for Tyngsborough. The interview panels were a mix of department heads and members of senior leadership. Sean will start in his new role on June 2nd..

- I am happy to share that at the recommendation of DPW Superintendent Jake Zwicker I have promoted Ray Reekie to the position of Working Foreman for DPW overseeing the Highway Division's Grounds and Parks operations. Ray will replace Bill Lannan who retired last month. Ray has been an employee of the Town in various capacities since 1997 including as a call firefighter and most recently as a skilled laborer. He is also a veteran of the United States Army and lives in Town with his family.

Procurement

- Last week we reviewed proposals for the engineering services for the Sewer Division of the DPW. After a thorough review by DPW Superintendent Jake Zwicker, Sewer Administrator Kathy Cayer, and Sewer Commissioner Daryl Wickens, the Town will award a contract to Woodard & Curran.
- On Wednesday at 10 AM we'll do a pre-bid walkthrough at 180 Lakeview Ave as a part of the IFB for Demo & Abatement of that building. Bids for that project are due on Monday, June 2nd at 9:00 AM.

Projects

- Thanks to a Community Wide Assessment Grant from the Environmental Protection Agency (EPA), MassDEP will begin a Brownfields Assessment at 292 Middlesex Road. This parcel was taken by the Town a few years ago for unpaid taxes and sits adjacent to the yard waste drop off site on Bryant Lane. It was identified by MassDEP as a Brownfields site because of a gas station that was previously operated on the parcel. This assessment will do a detailed analysis of the site to identify what if any contamination exists and help us map out the path to cleaning up any contamination. That work will commence later this month.
- The new pavilion for Ironwood Park was delivered last week and is being installed as we speak. Big thanks to RAE Contracting for the hard work to ensure the pavilion was delivered on time so it can be enjoyed by the Town at the grand opening on June 7th.

Reminders/Upcoming Events

- The Council on Aging will host "Estate Planning Trivia Night" this Wednesday at 6:30 PM at the Center for Active Living. This event is designed to help residents learn about wills, trusts, and estate planning. The event will be led by Attorney Eileen Curtis who has many years of experience in this field. You can learn more at tyngsboroughma.gov or by calling the center at 978-649-9211.





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- The Friends of the Tyngsborough Public Library will host their Annual Book Sale benefiting the Tyngsborough Public Library on Saturday, May 17th from 8:30 AM to 2:00 PM right here in the Community Room at Town Hall.
- The Annual Town Election will take place on Tuesday, May 20, 2025. Polls are open from 7 AM to 8 PM. In addition to voting on election day, residents may request a mail in ballot, vote by absentee ballot, or vote early at Town Hall beginning on May 10th. You can find all of the early voting hours, learn how to request a vote by mail ballot, and view the sample ballot by visiting tyngsboroughma.gov.
- Finally, remember that the Recreation Committee will host a grand opening of Ironwood Park on June 7, 2025. It will be held in conjunction with the Annual Health and Safety Fair. The event begins at 10 AM and will run through 4 PM.
- I'm excited to share that on Friday, June 20, 2025 we'll host a 10 Year Anniversary gathering at the Center for Active Living to celebrate 10 years of the Council on Aging operating out of 169 Westford Road. We'll also do a formal naming ceremony to commemorate the name change to the Center for Active Living.

Regards,

Colin F. Loiselle
Town Manager

