



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

April 28, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

General Updates

- I wanted to take a moment tonight to wish a very Happy 100th Birthday to Louise Derbyshire who hit the 100 club on April 6th of this year. Louise has lived in Tyngsborough for most of her life and I'm told is remarkably still active even at 100.
- The Finance Committee Guidebook for the 2025 Special & Annual Town Meeting was published last week. Residents can download the guidebook at tyngsboroughma.gov or in hard copy in the Town Manager's Office or the Office of the Town Clerk. We'd ask residents who obtain one before Town Meeting to bring it with them to Town Meeting as we hope to reduce our printing needs.
- Earlier this month we published the 2024 Annual Town Report. This year's report is available in a new format this year on top of the original PDF format. Thanks to Jackie in our office, you can now view the report as a flipbook online. Of course, we also have the traditional hard copy available in our office and at Town Meeting. This year's report is truly remarkable and has so much wonderful information in a clear and concise format. Big hats off to Jackie for her work on this and a big thanks to all of the boards and departments for their submissions.
- I just want to take a moment to acknowledge the dozens of volunteers who make the Center for Active Living the fantastic place that it is. These volunteers serve on the Council on Aging, they volunteer in the kitchen, as greeters, to run programs, to drive meals to our seniors, and do so much more. On Friday we hosted our Volunteer Appreciation Luncheon and had a tremendous turnout.

Staffing Updates:

- Congratulations to Highway Division Foreman Bill Lannan who retired earlier this month after 23 years of service to the Town of Tyngsborough. Most recently, Bill supervised the parks side of the Highway Division focusing on landscape work on municipal properties. He always kept Town Hall's lawn looking crisp. We wish Bill the very best in retirement.
- Fire Chief Wes Russell announced earlier this month that Firefighter Tom Geoffroy had been appointed to serve on the district 6 Hazmat Team. Firefighter Geoffroy has spent the last two years training for and working toward this appointment. Firefighter Geoffroy will now put his skills and experience to the test responding to complicated hazmat situations across the region.
- At the recommendation of Chief Shaun Woods, I am happy to share the appointment of Aaron LeMay as a police officer for the Town of Tyngsborough. Mr. LeMay is a Tyngsborough resident having graduated from Tyngsborough High in 2021. He has an Associate's Degree in Criminal Justice from Southern NH University and is working toward a Bachelor's Degree in the same at UMass Lowell. Mr. LeMay is currently a military police officer with the Massachusetts Army





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National Guard and has worked as a security guard at Southern NH Medical Center. Mr. LeMay will now undergo a thorough background examination before beginning the police academy.

Procurement

- We've re-issued the invitation to bid for the demolition of the former COA at 180 Lakeview Ave. This comes after we spent the last month performing the necessary hazardous material sampling and survey. The IFB will be available beginning on Wednesday and responses are due at 9:00 AM on June 2nd.

Projects

- The Bicentennial Field Project is in the home stretch. There are a handful of remaining punch list items to be addressed by the contractor before the irrigation system is activated in the third week of May by the School Department. On May 16th, we'll have the contractor back on site to initialize the pump station and get it online.
- Using the remaining funds from a \$100,000 earmark we obtained in 2023, our Facilities Division is nearing completion of a complete overhaul of the office, bathroom, and breakroom spaces at the Highway Building. This phase of the project saw new flooring, painting, new bathroom fixtures, and new furniture. We continue to explore options for building out additional garage space on the site but are holding off on executing any plans until we get certainty around the pending \$600,000 earmark in the Economic Development Bond Bill. This was a much needed renovation of the building and I share my appreciation to the DPW's Shaun Keegan for the hard work he's put into the renovation.
- The Department of Public Works is finalizing bid documents for the 2025 Roads Program Phase I which is the preservation portion of the work. We expect bids to be available in early June with a contract award by July 1st. 2025 Roads Program Phase II which is the full depth reclamation part of the project will be bid at the end of the summer with work commencing this fall as we did last year.

Reminders/Upcoming Events

- Remember that the Annual Town Meeting will take place on Tuesday, May 6th at 7 PM at TES. We'll host the Pre-Town Meeting Information Session tomorrow night at 6 PM at Town Hall.
- The Zero Waste Day will take place on Saturday, May 3rd from 9 AM to 12 PM at Tyngsborough Elementary School. This event gets bigger and better every year and is a great opportunity to recycle things you no longer need. To find a list of items that will be accepted, visit tyngsboroughma.gov.
- The Conservation Commission will host the 6th Annual Trails Day on Saturday, May 3, 2025 from 8:30 AM to 2:30 PM at the Shady Glade Conservation area. Learn more about getting involved at tyngsboroughma.gov.
- The Friends of the Tyngsborough Public Library will host their Annual Book Sale benefiting the Tyngsborough Public Library on Saturday, May 17th from 8:30 AM to 2:00 PM right here in the Community Room at Town Hall.
- The Annual Town Election will take place on Tuesday, May 20, 2025. Polls are open from 7 AM to 8 PM. In addition to voting on election day, residents may request a mail in ballot, vote by absentee ballot, or vote early at Town Hall beginning on May 10th. You can find all of the early





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voting hours, learn how to request a vote by mail ballot, and view the sample ballot by visiting tyngsboroughma.gov.

- Finally, remember that the Recreation Committee will host a grand opening of Ironwood Park on June 7, 2025. It will be held in conjunction with the Annual Health and Safety Fair. The event begins at 10 AM and will run through 4 PM.
- I'm excited to share that on Friday, June 20, 2025 we'll host a 10 Year Anniversary gathering at the Center for Active Living to celebrate 10 years of the Council on Aging operating out of 169 Westford Road. We'll also do a formal naming ceremony to commemorate the name change to the Center for Active Living.

Regards,

Colin F. Loiselle
Town Manager

