



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

February 10, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- I'd like to start by congratulating Sandy Emond on her official retirement from the Tyngsborough Public Library. Sandy has most recently served as our Senior Library Technician but has been employed by the Tyngsborough Public Library for over 26 years. Sandy also served as the Interim Director when Sue Arthur retired and kept the library moving during a very challenging time. She has always been a passionate and friendly public servant and her presence in the library will be greatly missed.
- A big shoutout to our Department of Public Works. In a little more than a week leading up to our meeting tonight they've handled four decent sized storms, most of which took place in the overnight hours. Not only did they keep our roads and public facilities cleared and ready to go, they also PILOTed new plow blades on two different routes. Those blades are designed to get a closer cut to the road and are segregated so if they hit an obstacle in the road, the section that hits the obstacle will lift, preventing damage to the plow or the truck. We launched those last week and the results were pretty clear so overtime we'll start deploying them on all of our routes. Thanks to our DPW Superintendent for his work on this.
- The Council on Aging is launching an evening event series beginning on Wednesday, March 26, 2025 at 6:30 PM at the Center for Active Living with a Bingo Night. The event is free and open to any of our residents over 60. As the Board is aware, the Council on Aging has been working very hard in the last couple of years to amend their operations to meet the changing needs of our community and one area they've identified as a priority is expanding the programming to evening hours.
- Happy to share that the Town of Tyngsborough was once again invited into the Commonwealth's Cyber Security Training Program at no cost to the Town. This is our third year in a row participating and the results have been very obvious to us. Cyber Security remains one of the largest threats facing municipalities and I'm incredibly proud of our work on this front to ensure that we're able to safeguard against outside threats. Big thanks to Tom Laflamme, our IT Director for his work on this.
- The Tyngsborough Recreation Department will host the annual Shamrock Ball on Saturday, March 15, 2025 from 6 to 8 PM at the Elementary School. Registration is now open through the Recreation's online registration portal and you can learn more by visiting tyngsboroughma.gov.
- The Tyngsborough Public Library will host a Valentines' Day Bingo on Wednesday, February 12th at 4:30 PM at the library. The event is geared toward children between the ages of 5 and 11. Registration is required, visit tynglib.org to learn more.
- Last week we announced the Fiscal Year 2026 Budget Office Hours. As a reminder, we launched this last year as a way to provide smaller & more intimate settings for residents to meet with myself and other Town staff to learn more about the budget and be better prepared to vote on the budget at Town Meeting. The dates this year are April 7th at 1PM at the Center for Active Living, April 16th at 5 PM via Zoom, and April 23rd at 6:30 PM at Town Hall. Residents are encouraged





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to attend and/or visit the Town Manager's page on tyngsboroughma.gov to learn more about the budget.

- Finance Director David Andrus, Assistant Town Manager Katharine Foster, and I will participate in a two-day workshop later this month with the Division of Local Services through the Department of Revenue focused on forecasting for municipal budgets. As this Board is aware, our goal has been to use this year's final budget to present a five-year budget forecast for planning purposes. This is the first session of its type that DLS is hosting so we're hopeful that it will be beneficial for our purposes.

Regards,

Colin F. Loiselle
Town Manager

Katharine Foster
Assistant Town Manager

