



TOWN OF TYNGSBOROUGH

Office of the Town Manager

Town Offices

25 Bryants Lane

Tyngsborough, MA 01879

Tel: (978) 649-2314 | Fax: (978) 649-2320

January 27, 2025

Town Manager's Report

Dear Board Members:

I am pleased to report the following updates from Town Hall and throughout Town:

- I am thrilled to welcome Anabel Evren to the team in the library. Anabel started today as our new Children's Librarian. I'd also like to welcome James Smith to the Tyngsborough Public Library. Jim will start on February 6th as our new Library Technician.
- I am excited to welcome Officer Ryan McLean back to Tyngsborough. Officer McLean returned earlier this month from a year-long deployment at the southern border with the Massachusetts National Guard. Officer McLean was appointed a full-time officer in Tyngsborough in July 2023 and previously served as a military police officer with the National Guard. Officer McLean will complete a modified Field Training Program before returning to solo patrol.
- We're currently looking for a qualified administrative professional to join our team as a Public Safety Administrative Assistant. This position will support the Fire Department's administrative operations and will also support the public records functions of the Police Department. Visit tyngsboroughma.gov to learn more.
- Our Engineering Division is working to finalize the design for the sidewalk project on Norris Road. This project calls for the installation of sidewalks from Frost Road to the school campus and was funded in last year's capital plan. A community meeting with abutting properties will be held in early February to explain the project and give residents a chance to ask questions.
- The Conservation Department is working on a large-scale survey project to clearly delineate public open space starting with the Bell and Hunter Norton Property. The department is also working with MVPC and the Andover Conservation Commission to expand their Merrimack River cleanup initiative into Tyngsborough.
- The Tyngsborough Fire Department was awarded \$19,000 from the Department of Fire Services through the FY25 Firefighter Safety Grant program. This brings our FY25 grant total across the general government up to just over \$1.8M.
- On the topic of the Fire Department, I am happy to share that the new Engine 1 was delivered to Town two weeks ago and is now in service. This replaces a 2000 pumper and was approved by Town Meeting at Fall Town Meeting in October 2024.
- This Board will remember that last year it approved the recommendation of the Council on Aging that the Senior Center be renamed to the "Center for Active Living" to better reflect the work we're doing to increase involvement and reach more residents. Earlier this month, the Governor followed suit -- signing an executive order formally changing the Executive Office of Elder





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Affairs to the Executive Office of Aging and Independence. As for Tyngsborough, we're planning a grand re-dedication ceremony of the Center for Active Living on Friday, June 20, 2025 at 11 AM. This celebration coincides with the 10-year anniversary of the move into that building. More details to follow.

- An exciting update on the Middle School. The Middle School Building Committee met earlier this month and reviewed the plans for the move into the new Middle School. We are well on track to open the new school for the 2025-2026 School Year. The current schedule calls for the move from the old school to new school to begin the last week of school this June. As soon as school ends for the summer the abatement and demolition of the old Middle School will begin and will be complete well ahead of the first day of school on August 25th when all students will report to the new school. The project remains under budget with an owner's contingency of \$2.9M still available and more than \$1.4M in construction contingency untouched as of this month.
- The Tyngsborough Board of Health will host a NARCAN training on Thursday, February 6th from 1pm to 2pm at Town Hall. No registration is required.
- Our Health Department and Town Clerk's Office are planning a rabies vaccination clinic at the Center for Active Living on Saturday, February 22, 2025. They're finalizing the details now and the information will be available on our website and social media as soon as that's set in stone.
- I'm happy to report that the Town was awarded \$37,000 in technical assistance funding through NMCOG. These funds will help us work through amendments to our Accessory Dwelling Units zoning regulations to comply with a recent change in state law, coordination of the regional CEO support program, and additional assistance managing our housing efforts in Tyngsborough.
- Finally, on a budget update. This weekend the MIIA Annual Business Meeting took place and the range of rate increases across the health trust were announced. Unfortunately, the rate increases across all communities range from the lowest increase being 9.9% and the highest being 19%. The good news is our budget included a 10% increase and I can't imagine that it will be at the top of the range. The bad news is even if we saw just the 9.9% increase the budget becomes a heck of a lot tighter. As you'll remember, this was the area we were hoping would shake out. I expect to get our actual numbers this week and at your next meeting will have a better idea of the impact.

Assistant Town Manager's Report

- The Capital Asset Management Committee met last Wednesday to approve the FY26 Capital Plan. The committee approved \$340,000 in requests which is in addition to the Fire Pumper truck approved at the Fall Special Town Meeting. The \$340,000 include exterior building upgrades at the Police Station and a new Backhoe for the Department of Public Works.

Regards,

Colin F. Loiselle

Katharine Foster





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