

TOWN OF TYNGSBOROUGH - ASSESSORS OFFICE
 25 Bryant Lane, Tyngsborough, MA 01879
 978-649-2300 x 121

HOTEL INCOME & EXPENSE FORM
FISCAL YEAR 2027

Name of Hotel:	
Address:	Parcel ID:
Owner Name:	LUC:
Management Company or Agent:	
Agent Email:	Agent/MC Phone:

INCOME & EXPENSES FOR CALENDAR YEAR 2025

OPERATING REVENUE	AMOUNTS
Rooms	
Food and Beverage	
Other Operated Departments	
Miscellaneous Income	
Total Operating Revenues	
DEPARTMENTAL EXPENSES	
Rooms	
Food and Beverage	
Other Operated Departments	
Total Department Expenses	
DEPARTMENTAL INCOME	
UNDISTRIBUTED OPERATING EXPENSES	
Administrative & General	
Information & Telecommunication Systems	
Marketing	
Franchise Fees*	
Property Operation & Maintenance	
Utility Costs	
Total Undistributed Operating Expenses	
GROSS OPERATING PROFIT	
Management Fee **	
INCOME BEFORE NON-OPERATING INCOME & EXPENSES	
Real Estate Property Taxes	
Personal Property Taxes	
Insurance	
Other	
Replacement Reserves (Building)	
Total Non-Operating Income & Expenses	
EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortization)	
Replacement Reserves for FF & E (Furniture, Fixtures & Equipment)	
EBITDA LESS REPLACEMENT RESERVES	

YEAR ENDING:	12/31/2025
FISCAL YEAR	2027

Days in Year	
Number of Rooms	
Rooms Available	
Occupied Rooms	
Occupancy	
Average Daily Room Rate	
RevPAR	

*Explain how the franchise fee is calculated?
**Explain how the management fee is calculated?
***Explain how replacement reserves are calculated?

Owner or Authorized Agent:
Signature:
Phone:
Email: