



Town of Tyngsborough Conservation Commission

25 Bryants Lane,
Tyngsborough, Massachusetts 01879-1003
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To: Applicants
From: Tyngsborough Conservation Commission
Topic: Filing an **Abbreviated Notice of Resource Area Delineation** with the Commission

When filing with the Commission please read the instructions carefully and note the following:

1. Please return 2 copies of a completed Abbreviated Notice of Resource Area Delineation and supporting documentation, signed and dated, to the Tyngsborough Conservation Commission.
2. 2 full size hard copies, and 2 reduced size (11 x 17) hard copies of the recently dated plans: Minimum scale 1"=40'.
3. Provide an electronic copy of items 1 through 4 (either by email or on a flash drive).
4. Complete the Abbreviated Notice of Area Resource Delineation Wetland Transmittal Fee form to determine the correct filing fee. The delineation fee for each resource area equals \$2 per linear foot. The maximum fee for activities with a single family house is \$200; and the maximum fee for any other activity is \$2,000. Tyngsborough's share of the fee is the first \$25 plus half of the remaining total fee. The State's share is half the total fee in excess of \$25. **Please include the filing fee made payable to the Town of Tyngsborough.**

Please contact our office if you have any further questions.

Tyngsborough Conservation Commission