



TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen
Town Offices
25 Bryants Lane
Tyngsborough, MA 01879
Tel: (978) 649-2300 x100 | Fax: (978) 649-2320

Adult Use Marijuana Host Agreement Sub-Committee Appointed by the Board of Selectmen

Meeting Minutes **APPROVED**

Tuesday, August 21, 2018
7:00 PM
Community Room
Town Hall- 25 Bryants Lane

Members Present: Selectman Richard Reault, Selectman David Robson, George Trearchis, ZBA Chairman Adriana Gioumbakis, and Richard Lemoine (arrived at 7:25 PM)

Staff Present: Town Administrator Matt Hanson

Others Present: Katie Laughman, Attorney with KP Law

- 1) Open Meeting
 - a. Chairman Richard Reault opens the meeting at 7:03 PM and asks members of the Sub-Committee to introduce themselves
- 2) Review and Discuss Responses to RFQ
 - a. Chairman Reault asks Town Administrator Matt Hanson to present the RFQs that the Sub-Committee received
 - b. Mr. Hanson notes that the Sub-Committee received 6 proposals for 6 different locations. All locations ended up along the B-3 Zone in accordance with the Zoning adopted by Town Meeting
 - c. Mr. Hanson notes that there are 4 locations for retail located on northern Middlesex Road short of the New Hampshire border. One location at the very southern end of Middlesex Road and one in the middle of Middlesex Road
 - d. Mr. Hanson also notes that there are two locations proposed for growth that are associated with applicants for retail
 - e. Chairman Reault asks the committee to share their input and things that they think the sub-committee should consider a priority in these RFQs
 - i. Time to Market
 - ii. Location
 - iii. Financial Security
 - iv. General Security Plan
 - v. Fit with Town
 - vi. Interview
 - vii. Credentials
 - viii. Host Agreement Details



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- ix. Details of proposal- Retail or Retail & Grow?
- f. Chairman Reault suggests that the Sub-Committee interview all six candidates that submitted an RFQ
- 3) Discuss Process for Input from Town Departments and Residents
 - a. Subcommittee discusses the importance of getting all of the information and making the meetings available online as soon as possible
 - b. Selectman Robson requests that the Sub-Committee solicit input from PD and FD; Chairman Reault asks Town Administrator Hanson to follow up with PD and FD

Member Richard Lemoine arrives at 7:25 PM

- 4) Discuss Next Steps
 - a. At the request of Chairman Reault, Town Administrator Matt Hanson will coordinate scheduling of interviews on September 6, 2018 and September 11, 2018
- 5) Adjourn
 - a. Adriana Gioumbakis moves that the Adult Use Marijuana Host Agreement Sub-Committee adjourn; David Robson seconds; motion passes 5-0-0; meeting is adjourned at 7:35 PM

Approved by the Adult Use Marijuana Host Agreement Sub Committee on Monday November 5, 2018 on a motion by David Robson and a second by George Trearchis. Motion passed 3-0-0