



Minutes from the Meeting on Wednesday, January 28, 2026

at 5:30 P.M. to be held at

198 Middlesex Road, Tyngsborough, MA. 01879

AGENDA

1. The meeting was called to order at 5:35 p.m. by Chairman, Brian Martin

Present:

Donald Lampron

Robert McCarthy

Michael Page

Absent:

John Pelletier

2. Resident and public participation

Two residents were present. One of the residents did ask if anyone was upset about the meetings being held at the main office of the housing authority. A question came through the state asking that question, and I explained it was voted on by the board and there was more room at the main office to accommodate all of the residents. Different options were mentioned by the board looking into utilizing zoom or televised meetings. On another subject the Executive Director, Linda Thibodeau told the board she has been reaching out to Laura from Mass Housing regarding the land owned by the Tyngsborough Housing Authority to see when we our going to move forward with the RFP's. Laura is out on medical leave at the moment and she has received the questioner the board answered a while back and the board vote leaning towards a 99-year lease. The board will revisit this project in March when Laura is back from medical leave.

3. Accept the Minutes from the regular meeting of December 17, 2025

Motion By Robert MCarthy to accept the minutes of the meeting from December 17, 2025

Second by Michael Page

Unanimous

4. Treasurer's Report(s) for November/December

Motion by Michael Page to accept treasurer's report

Second by Robert McCarthy

Unanimous

Fee Accountant's Reports/quarterly Statements

Motion by Michael Page to accept Fee accountant's reports

Second by Robert McCarthy

Unanimous

Motion by Robert McCarthy Verify and approve accounts payable

Second by Michael Page

Unanimous

Motion by Donald Lampron to accept December's payroll

Second by Michael Page

Unanimous

5. Executive Director's Report

The Executive Director told the board that one of the residents residing at the Brinley apartments donated a brand new 65-inch flat screen television for the community room. The resident wants to remain anonymous. Now the residents can organize their first Super Bowl Party. We have also started decorating our new holiday tree which gives the residents an activity to come together with some sweet treats.

This month the holiday tree was decorated for Valentine's Day. The Traveling Chef came to both developments in which they served healthy chicken and steak stir fry. We thank Cheryl from Age span. I have a speaker lined up from the PACE (the programs of All-inclusive care for the elderly). The agency provides medical and social services to certain frail, community-dwelling elderly individuals, most of whom are dually eligible for Medicare and Medicaid benefits. An interdisciplinary team of health professionals provides pace participants with coordinated care. Pace speaker AJ will be coming on Tuesday, February 2, 2026, followed by a pizza party. It is nice for the tenants to have something to look forward to. Gathering during these winter months helps the tenants to get out of the house and socialize.

6. Motion by Michael Page to write off \$1,287.00 in the 667-2 development due to a passing

Second by Robert McCarthy
Unanimous

7. Motion by Michael Page to adopt and approve our Affirmative Action Goal Plan
Second by Donald Lampron
Unanimous

8. Any other item not reasonably anticipated 48 hours in advance of the meeting.

A board vote to approve the low bid contract for project #301065 Window replacement phase 1.
Motion by Donald Lampron to accept the low bid contract for project#301065 for window replacement phase 1
Second by Robert McCarthy
Unanimous

Discussions for next month's board meeting to be on the agenda for Tyngsborough Housing Authority as follows:
Vehicle policy
Land on Colburn Road (deed)(RFP'S)
Window replacement Phase 1 make and model window and screens
Sewer hook-up with the town of Tyngsborough. (letter from the sewer commission)

9. Next Board Meeting: Motion by Robert McCarthy for Wednesday, February 25, 2026 Regular Board Meeting at 5:30 p.m. located at the Tyngsborough Housing Authority @198 Middlesex Road, Tyngsborough MA. 01879 Brinley Apartments
Second by Michael Page
Unanimous

Regular Meeting: February 25, 2026, at 5:30 p.m. at Brinley development located @ 198 Middlesex Road, Tyngsborough, MA. 01879

10. Adjournment: Motion to adjourn by Michael Page at 6:35p.m.
Second Donald Lampron
Unanimous