

APPROVED

**TYNGSBOROUGH SEWER COMMISSION
WORK SESSION MINUTES
Tyngsborough Town Hall
Community Room
January 22, 2016**

Commissioners in Attendance:

Brian Martin, Chair
Fred Perrault, Member
Darryl Wickens, Member

Others in Attendance:

Jake Zwicker, DPW Superintendent
Kathleen Cayer, Administrator
Paul Provencher, Senior Sewer Foreman

Work Session opened at 5:00 p.m. by Chair

- *Discussion on sewer user rate review, emergency reserves, and retained earnings used to offset the annual budget
- *Review of YTD expense and revenue reports for last 3 years
- *Review of DOR best practices guidelines for Sewer utility rates
- *Review of Tighe & Bond Massachusetts rate study

Sewer User rate review discussion will be included on the next meeting agenda (2/12/26)

Regular meeting was opened by Chair at 6:08 p.m.